



BOARD OF DIRECTORS SPECIAL MEETING AGENDA

December 11, 2014
Thursday
1:30 p.m.

SCR911 Conference Room
495 Upper Park Road
Santa Cruz, CA

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- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS

Any person may address the Board during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda, and must be within the jurisdiction of the Board. Board members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Board of Director's Agenda.

- 4.0 CONSENT AGENDA
 - 1-3 4.1 Approve Action Summary Minutes of September 25, 2014 Regular Meeting.
 - 4-7 4.2 Accept and File Claims Report for September 1, 2014 through November 30, 2014.
 - 8 4.3 Accept and File Reimbursement Claims from the General Manager for the Period Ending November 30, 2014.
 - 9-10 4.4 Accept and File Status Report Regarding Dispatcher Staffing.
 - 11-19 4.5 Accept and File Final Year-End Budget Accounting for Fiscal Year 2013/14.
 - 20 4.6 Authorize the General Manager to Purchase a Radio IP Mobile VPN software from Day Wireless Systems for the amount of \$30,127.01.



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- 5.0 REGULAR AGENDA
- 21-26 5.1 Approve Contract with Citygate Associates, LLC for \$54,947 to Complete a Feasibility Study of Monterey County Agencies being Serviced by Santa Cruz Regional 9-1-1.
- 6.0 REPORT FROM GENERAL MANAGER
- 7.0 FINANCIAL REPORT FOR AUTHORITY
- 27-36 7.1 Accept and File Revenue and Expense Reports as of November 30, 2014 as printed in the meeting packet.
- 8.0 REPORT BY USERS COMMITTEE
- 9.0 CORRESPONDENCE
- 37-39 9.1 Safety Team Minutes – November 4, 2014
- 10.0 ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Thursday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR911 to make reasonable arrangements to ensure accessibility to this meeting.



SANTA CRUZ REGIONAL 9-1-1
495 Upper Park Road, Santa Cruz, California 95065
831.471.1000 Fax 831.471.1010
Dennis Kidd, General Manager

BOARD OF DIRECTORS MEETING
September 25, 2014
Action Summary Minutes

VOTING KEY: G = Goldstein, M = McDougall, P = Palacios, B = Bernal

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, () = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:30 p.m. by Acting Chair Michael McDougall.

DIRECTORS PRESENT:

Jamie Goldstein, representing the City of Capitola
Carlos Palacios, representing the City of Watsonville
Martin Bernal, representing the City of Santa Cruz

ALTERNATE PRESENT:

Michael McDougall, representing the County of Santa Cruz

ALSO PRESENT:

SCR911: General Manager Dennis Kidd, Systems Manager Amethyst Uchida, Operations Division Manager Stephanie Zube, Operations Supervisors Tammy Spath and Anita Miller, Systems Supervisor Wolff Bloss, and Beth Wann (Clerk)

OTHERS: Attorney for the Authority Dana McRae, Drew Johnston, Rocket Girl, Auditor-Controller Marim Fam

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

There were no additions or corrections to the agenda.

3.0 ORAL COMMUNICATIONS

Two people addressed the Board.



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4.0 CONSENT AGENDA

- 4.1 **APPROVED** Action Summary Minutes of the July 24, 2014 Regular Meeting as printed.
- 4.2 **ACCEPTED AND FILED** Claims Report for July 1, 2014 through August 31, 2014.
- 4.3 **ACCEPTED AND FILED** Status Report Regarding Dispatcher Staffing.
- 4.4 **ACCEPTED AND FILED** Annual Review of Authority's Safety Plan.

Vote: G, B, P

5.0 REGULAR AGENDA

- 5.1 **AUTHORIZED** the General Manager to enter into an Agreement with the City of Salinas to:
 - 1. Produce a Request for Proposal (RFP) for a Feasibility Study.
 - 2. Enter into a Contract for a Study to Determine the Feasibility of Salinas and Several Other Monterey County Cities being Dispatched by Santa Cruz Regional 9-1-1.
- 5.2 **APPROVED** Resolution No. 14-001 adjusting and fixing the employer's contribution under the Public Employees' Medical and Hospital Care Act (PEMCHA).

Vote: P, G, B

6.0 REPORT FROM GENERAL MANAGER

- 6.1 Organizational Changes – Stephanie Zube was introduced as Operations Division Manager and Tammy Spath as Operations Supervisor.
- 6.2 PulsePoint Implementation – A press conference was held to introduce PulsePoint to the community. PulsePoint has been implemented in both Santa Cruz and San Benito Counties. Kidd thanked the City of Santa Cruz for their assistance with the press conference.
- 6.3 Uninterruptable Power Supply Replacement – Last week was the completion of the replacement of the uninterruptable power supply. This is one of the second major projects that Lease Revenue Bond money is being used for. The Alternate Sites were activated for six days. Kidd thanked Uchida and her Systems Unit for working long hours and getting the new UPS up and running.
- 6.4 Text to 9-1-1 – Kidd noted he feels accepting Text to 9-1-1 is the right thing to do for the community. He has asked Uchida to move forward with the project. At this time,

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no other county in California has informed the State of their desire to accept Text to 9-1-1. The State is indicating it will take 6-8 months to get it up and running. This service will prove invaluable for citizens that, for some reason, cannot speak at the time they are in need of 9-1-1 services.

7.0 REPORT OF CONTROLLER FOR AUTHORITY

7.1 **ACCEPTED AND FILED** Revenue and Expense Reports as of August 31, 2014 as printed in the meeting packet.

8.0 REPORT BY USERS COMMITTEE

No report.

9.0 CORRESPONDENCE

9.1 **RECEIVED** Safety & Wellness Committee Minutes from 8/26/14.

9.2 **RECEIVED** Letter from Special District Risk Management Association dated 8/22/14 regarding the President's Special Acknowledgement Award for our Property/Liability Program for FY 2013/14.

10.0 ADJOURNMENT

The meeting adjourned at 2:00 p.m. The next regular Board meeting is scheduled for:

Thursday, October 23, 2014
1:30 p.m.

Santa Cruz Regional 9-1-1
Conference Room

Date: _____

Approved: _____
Jamie Goldstein, Vice Chair

Action Summary Minutes by: Beth Wann, SCR911 Senior Administrative Assistant and Clerk of the Board