



BOARD OF DIRECTORS REGULAR MEETING AGENDA

February 27, 2014
Thursday
1:30 p.m.

SCR911 Conference Room
495 Upper Park Road
Santa Cruz, CA

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- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS

The community has the opportunity to address the Board on matters pertinent to the business of the Authority.
- 4.0 CONSENT AGENDA
 - 1-3 4.1 Approve Action Summary Minutes of October 24, 2013 Regular Meeting.
 - 4-7 4.2 Accept and File Claims Report for October 1, 2013 through January 31, 2014.
 - 8 4.3 Accept and File Reimbursement Claims from the General Manager for the Period Ending January 31, 2013.
 - 9-11 4.4 Accept and File Status Report Regarding Dispatcher Staffing
 - 12-13 4.5 Authorize the General Manager to Execute an Agreement with Conte's Generator Service in the Amount of \$39,820 to Replace the Component(s) of the Generator that Produce Power.
 - 14-34 4.6 Accept and Sign the Silicon Valley Regional Interoperability Authority (SVRIA) Memorandum of Understanding between the Authority and Santa Clara County and Authorize the General Manager to Sign a Contract with Motorola to Develop an Interface for CAD to CAD Sharing in the Amount of \$71,095.
 - 35-39 4.7 Authorize the General Manager to Sign a Second Amendment to Sublease to Continue the Lease of Radio Tower Space and Tower Shelter Space with Verizon for Four Terms of Five Years.



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	5.0	REGULAR AGENDA
Under separate cover 40-41	5.1	Accept and File Authority's 2013 Annual Report as presented by Staff
	5.2	Accept and File 3-1-1 Presentation as presented by the General Manager
	6.0	REPORT FROM GENERAL MANAGER
	7.0	REPORT OF CONTROLLER FOR AUTHORITY
42-51		Accept and File Revenue and Expense Reports from the Controller as of January 31, 2014 as printed in the meeting packet.
	8.0	REPORT BY USERS COMMITTEE
	9.0	CORRESPONDENCE
52-53	9.1	Two letters from David Aranda, President of the Board of Directors Special District Risk Management Authority President, regarding longevity distribution credits for Property/Liability and Workers' Compensation members totaling \$1,950.
54-55	9.2	Safety and Wellness Committee Minutes from 11/7/13.
	10.0	ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Thursday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR911 to make reasonable arrangements to ensure accessibility to this meeting.



BOARD OF DIRECTORS MEETING
October 24, 2013
Action Summary Minutes

VOTING KEY: B = Bernal, G = Goldstein, M = McDougall, P = Palacios

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, () = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:35 p.m. by Chair Carlos Palacios.

DIRECTORS PRESENT:

Carlos Palacios, representing the City of Watsonville
Jamie Goldstein, representing the City of Capitola
Martin Bernal, representing the City of Santa Cruz

ALTERNATE PRESENT:

Michael McDougall, representing the County of Santa Cruz

ALSO PRESENT:

SCR911: General Manager Dennis Kidd, Systems Manager Amethyst Uchida, Operations Supervisors Stephanie Zube, Marsha MillerAyers, and Melody MacDonald, Systems Supervisor Wolff Bloss, Sr. Systems Technicians Nicola Nelson and Tom Ginsburg, and Sr. Administrative Assistant Sherry Paul

OTHERS: Attorney for the Authority Dana McRae

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

Revised Policy 1021, Class Specifications, was inadvertently omitted from the meeting packet and was distributed electronically. A hard copy was distributed at the meeting.

3.0 ORAL COMMUNICATIONS

Bernal suggested exploration of a regional approach to a customer service system using 3-1-1. Staff will add the item to an upcoming Board of Directors meeting for consideration.

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4.0 CONSENT AGENDA

- 4.1 **APPROVED** Action Summary Minutes of the July 25, 2013 Regular Meeting as printed.
- 4.2 **ACCEPTED AND FILED** Claims Report for July 1 through September 30, 2013.
- 4.3 **ACCEPTED AND FILED** Reimbursement Claims from the General Manager for the period ending September 30, 2013.
- 4.4 **ACCEPTED AND FILED** Status Report Regarding Dispatcher Staffing.
- 4.5 **APPROVED** modifications to Public Safety Dispatcher Assistant II Essential-Critical Job Functions to include the roll of emergency Medical Dispatcher as recommended by the General Manager.
- 4.6 **APPROVED** modifications to Senior Administrative Assistant Essential/Critical Job Functions to better define the position, and **APPROVED** Revised Policy 1021, Class Specifications – General, as recommended by the General Manager.
- 4.7 **ACCEPTED AND FILED** a Year End Accounting for Fiscal Year 2012/2013.
- 4.8 **ACCEPTED AND FILED** the Capitalized Asset Inventory List as of June 30, 2013.
- 4.9 **APPROVED** a Side Letter Agreement to the Memorandum of Understanding (MOU) between Operating Engineers Local No. 3 and Santa Cruz Regional 9-1-1 modifying language in Section 8.1.3, Shift Rotation.

Vote: M, G, B, P

5.0 REGULAR AGENDA

- 5.1 **APPROVED** modified Board of Directors Meeting Schedule for the remainder of Fiscal Year 2013/14, changing the location of the February 27, 2014 meeting to 420 Capitola Road, Capitola (Capitola City Council Chambers) as recommended by the General Manager.

Vote: G, B, M, P

6.0 REPORT FROM GENERAL MANAGER

Motorola has announced our current CAD (computer aided dispatch) system will no longer be supported in 2018. Kidd recommends setting aside funds starting in the next fiscal year to pay for the estimated one million dollar project.

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Negotiations are under way with Verizon for renewal of the cell tower lease. Items in the ongoing negotiations include a power usage surcharge and assisting in a capital improvement project to rebuild the SCR911 generator.

Melody MacDonald was introduced as the new Operations Supervisor who was promoted from Senior Public Safety Dispatcher to fill the vacancy left by Kevin Fink's retirement.

7.0 REPORT OF CONTROLLER FOR AUTHORITY

ACCEPTED AND FILED Revenue and Expense Reports from the Controller as of June 30, 2013 as printed in the meeting pack.

8.0 REPORT BY USERS COMMITTEE

No report.

9.0 CORRESPONDENCE

9.1 **RECEIVED** Letter from Carol Miranda dated 9/3/13 regarding the Panic 911 show which reenacted the Big 5 incident in 2011.

9.2 **RECEIVED** Letter from Special District Risk Management Association dated 9/6/13 regarding the President's Special Acknowledgement Award for our Property/Liability Program for FY 2012/2013.

10.0 ADJOURNMENT

The meeting adjourned at 1:48 p.m. The next regular Board meeting is scheduled for:

Thursday, February 27, 2014
1:30 p.m.

Capitola City Council Chambers
420 Capitola Road, Capitola

Date: _____

Approved: _____
Jamie Goldstein, Secretary

Action Summary Minutes by: Sherry Paul, SCR911 Senior Administrative Assistant and Clerk of the Board