



## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

March 27, 2014  
Thursday  
1:30 p.m.

SCR911 Conference Room  
495 Upper Park Road  
Santa Cruz, CA

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- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS  

The community has the opportunity to address the Board on matters pertinent to the business of the Authority.
- 4.0 CONSENT AGENDA
  - 1-3 4.1 Approve Action Summary Minutes of February 27, 2014 Regular Meeting.
  - 4-5 4.2 Accept and File Claims Report for February 1, 2014 through March 10, 2014.
  - 6-8 4.3 Accept and File Status Report Regarding Dispatcher Staffing
  - 9 4.4 Approve the Board of Directors Meeting Schedule for FY 14/15.
- 5.0 REGULAR AGENDA
  - 10-42 5.1 Approve a Mid-year Budget Adjustment for FY 2013/14 and Consider Preliminary Operating, Capital, and Debt Service Budgets for FY 2014/15 as Proposed by the General Manager and Long-Term Capital Plan as Presented by Systems Division Manager.
  - 43 5.2 Proclamation in Recognition of the Retirement of Senior Administrative Assistant Sherry Paul.
- 6.0 REPORT FROM GENERAL MANAGER



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7.0 REPORT OF CONTROLLER FOR AUTHORITY

44-76 7.1 Accept and file Report of Audit for Fiscal year Ending June 30, 2013 as Prepared by the Independent Auditor and Presented by the Controller for the Authority.

77-86 7.2 Accept and File Revenue and Expense Reports from the Controller as of February 28, 2014 as printed in the meeting packet.

8.0 REPORT BY USERS COMMITTEE

9.0 CORRESPONDENCE

87 9.1 Approval by Santa Cruz Regional 9-1-1 Board Chairperson for General Manager to work as Consultant for Belcher, Ehle, Medina, and Associates, Inc.

88-89 9.2 Safety and Wellness Committee Minutes from 2/25/14.

10.0 CLOSED EXECUTIVE SESSION

10.1 The General Manager's Performance Review will be conducted pursuant to government code Section 54957.

11.0 RE-ADJOURN TO OPEN SESSION TO REPORT ANY ACTION RESULTING FROM THE CLOSED EXECUTIVE SESSION.

12.0 ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Thursday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR911 to make reasonable arrangements to ensure accessibility to this meeting.



**BOARD OF DIRECTORS MEETING**  
**February 27, 2014**  
**Action Summary Minutes**

VOTING KEY: B = Bernal, G = Goldstein, M = McDougall, P = Palacios

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, ( ) = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:30 p.m. by Chair Carlos Palacios.

DIRECTORS PRESENT:

Carlos Palacios, representing the City of Watsonville  
Jamie Goldstein, representing the City of Capitola  
Martin Bernal, representing the City of Santa Cruz

ALTERNATE PRESENT:

Michael McDougall, representing the County of Santa Cruz

ALSO PRESENT:

SCR911: General Manager Dennis Kidd, Systems Manager Amethyst Uchida, Operations Supervisor Melody MacDonald, Administrative Supervisors Anita Miller, and Marsha MillerAyers, Systems Supervisor Wolff Bloss, Sr. Systems Technician Tom Ginsburg, Sr. Administrative Assistants Beth Wann, Tina Bisgaard, and Sherry Paul (Clerk)

OTHERS: Attorney for the Authority Dana McRae; Ron James

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

There were no additions or corrections to the agenda.

3.0 ORAL COMMUNICATIONS

There were no oral communications.

4.0 CONSENT AGENDA

4.1 APPROVED Action Summary Minutes of the October 24, 2013 Regular Meeting as printed.

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- 4.2 **ACCEPTED AND FILED** Claims Report for October 31, 2013 through January 31, 2014.
- 4.3 **ACCEPTED AND FILED** Reimbursement Claims from the General Manager for the period ending January 31, 2014.
- 4.4 **ACCEPTED AND FILED** Status Report Regarding Dispatcher Staffing.
- 4.5 **AUTHORIZED** the General Manager to Execute an Agreement with Conte's Generator Service in the amount of \$39,820 to replace the component(s) of the generator that produce power.
- 4.6 **ACCEPTED AND FILED** the Silicon Valley Regional Interoperability Authority (SVRIA) Memorandum of Understanding between the authority and Santa Clara County and **AUTHORIZED** the General Manager to execute a contract with Motorola to develop an interface for CAD to CAD sharing in the amount of \$72,095 as recommended by the General Manager.
- 4.7 **AUTHORIZED** the General Manager to sign a Second Amendment to Sublease to continue the lease of radio tower space and tower shelter space with Verizon for four terms of five years.

**Vote: M, B, G, P**

5.0 REGULAR AGENDA

- 5.1 **ACCEPTED AND FILED** the Authority's 2013 Annual Report as presented by Staff.

**Vote: B, G, M, P**

- 5.2 **ACCEPTED AND FILED** a Presentation by the General Manager on the 3-1-1 phone system which can be utilized for providing general information and direction to callers. Of note:
- A web based system that allows phone and Internet contact
  - Relieves 9-1-1 lines from non-emergency issues.
  - Sixty to eighty percent of questions can be answered in one call
  - Probably would not reduce staff at government centers but would improve customer service

**Vote: B, G, M, P**

6.0 REPORT FROM GENERAL MANAGER

The General Manager distributed the FY 13/14 Cost Sharing Schedule and provided a preliminary look at the FY 14/15 Budget.

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Tina Bisgaard was introduced as the new Senior Administrative Assistant, assigned to the Business Division.

7.0 REPORT OF CONTROLLER FOR AUTHORITY

**ACCEPTED AND FILED** Revenue and Expense Reports from the Controller as of January 31, 2014 as printed.

**Vote: M, G, B, P**

8.0 REPORT BY USERS COMMITTEE

No report.

9.0 CORRESPONDENCE

9.1 **RECEIVED** Two letters from David Aranda, President of the Board of Directors Special District Risk Management Authority President, regarding longevity distribution credits for Property/Liability and Workers' Compensation members totaling \$1,950.

9.2 **RECEIVED** Safety and Wellness Committee Minutes from 11/7/13.

10.0 ADJOURNMENT

The meeting adjourned at 2:37 p.m. The next regular Board meeting is scheduled for:

Thursday, March 27, 2014  
1:30 p.m.

Santa Cruz Regional 9-1-1  
Conference Room

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Jamie Goldstein, Secretary

Action Summary Minutes by: Sherry Paul, SCR911 Senior Administrative Assistant and Clerk of the Board