



## BOARD OF DIRECTORS REGULAR MEETING AGENDA

September 25, 2014  
Thursday  
1:30 p.m.

SCR911 Conference Room  
495 Upper Park Road  
Santa Cruz, CA

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- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS  

The community has the opportunity to address the Board on matters pertinent to the business of the Authority.
- 4.0 CONSENT AGENDA
  - 1-3 4.1 Approve Action Summary Minutes of July 24, 2014 Regular Meeting.
  - 4-7 4.2 Accept and File Claims Report for July 1, 2014 through August 31, 2014.
  - 8-9 4.3 Accept and File Status Report Regarding Dispatcher Staffing.
  - 10-30 4.4 Accept and File Annual Review of Authority's Safety Plan
- 5.0 REGULAR AGENDA
  - 31-38 5.1 Authorize General Manager to enter into an Agreement with the City of Salinas to:
    - 1. Produce a Request for Proposal (RFP) for a Feasibility Study.
    - 2. Enter into a Contract for a Study to Determine the Feasibility of Salinas and Several Other Monterey County Cities being Dispatched by Santa Cruz Regional 9-1-1.
  - 39-40 5.2 Approved Resolution No. 14-001 adjusting and fixing the employer's contribution under the Public Employees' Medical and Hospital Care Act (PEMCHA).
- 6.0 REPORT FROM GENERAL MANAGER
  - 6.1 Organizational Changes
  - 6.2 PulsePoint Implementation



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- 6.3 Uninterruptable Power Supply Replacement
- 6.4 Text to 9-1-1
  
- 7.0 FINANCIAL REPORT FOR AUTHORITY
  
- 41-50 7.1 Accept and File Revenue and Expense Reports as of August 31, 2014 as printed in the meeting packet.
  
- 8.0 REPORT BY USERS COMMITTEE
  
- 9.0 CORRESPONDENCE
  
- 51-52 9.1 Safety & Wellness Committee Minutes from 8/26/14.
- 53-54 9.2 Letter from Special District Risk Management Association dated 8/22/14 regarding the President's Special Acknowledgement Award for our Property/Liability Program for FY 2013/14.
  
- 10.0 ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Thursday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR911 to make reasonable arrangements to ensure accessibility to this meeting.



**BOARD OF DIRECTORS MEETING**  
**July 24, 2014**  
**Action Summary Minutes**

VOTING KEY: G = Goldstein, M = McDougall, T = Tavantzis

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, ( ) = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:45 p.m. by Acting Chair Michael McDougall.

DIRECTORS PRESENT:

Jamie Goldstein, representing the City of Capitola

ALTERNATE PRESENT:

Michael McDougall, representing the County of Santa Cruz  
Marcela Tavantzis, representing the City of Watsonville

DIRECTORS ABSENT:

Martin Bernal, representing the City of Santa Cruz

ALSO PRESENT:

SCR911: General Manager Dennis Kidd, Operations Supervisors Melody MacDonald, Marsha MillerAyers and Stephanie Zube, Public Safety Dispatchers Billie Surran, Tammy Spath, and Gina Loftin, Public Safety Dispatcher Assistant Amanda Douglas, Senior Systems Technician Tom Ginsburg, Senior Administrative Assistants Maria Wallen and Tina Bisgaard, and Beth Wann (Clerk)

OTHERS: Attorney for the Authority Dana McRae, Ray Loftin and Lisa Goldman

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

There were no additions or corrections to the agenda.

3.0 ORAL COMMUNICATIONS

There were no oral communications.



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4.0 CONSENT AGENDA

- 4.1 **APPROVED** Action Summary Minutes of the May 22, 2014 Regular Meeting as printed.
- 4.2 **ACCEPTED AND FILED** Claims Report for May 1, 2014 through June 30, 2014.
- 4.3 **ACCEPTED AND FILED** Status Report Regarding Dispatcher Staffing.
- 4.4 **APPROVED** Policy 1180 – *Authorized Positions* to Add Public Safety Communications Division Manager in Exchange for one Public Safety Operations Supervisor.
- 4.5 **AUTHORIZED** the General Manager to Purchase a new Uninterruptable Power Supply (UPS) from Computer Discount Warehouse (CDW) in the amount of \$58,511.39.
- 4.6 **AUTHORIZED** the General Manager to Execute an Agreement with Data Specialties Incorporated (DSI) in the amount of \$41,240 to install a New UPS.

**Vote: G, T, M**

5.0 REGULAR AGENDA

- 5.1 **PROCLAIMED** Gina Loftin Dispatcher of the Year for Fiscal Year 2013/14 and presented her with a Proclamation. Kidd presented a plaque from the Agency. Surran presented gifts from the Employees Association. Loftin thanked everyone and noted how proud she is to be part of the team.

**Vote: G, T, M**

6.0 REPORT FROM GENERAL MANAGER

- The Pulse Point project has had a soft roll out and is active now for almost all of the fire agencies in Santa Cruz County and Hollister. We are waiting to do the formal roll out after some bugs are worked out. The ACE Team (community outreach) will design a press release and arrange for a press conference to be held.
- Salinas has asked for a feasibility study to see what it would take for SCR911 to assume dispatch services for their city. SCR911 will contract with a consultant to perform the feasibility study. **DIRECTED** Staff to contract, manage and administer the RFP with the cost being passed to the City of Salinas. A contract should be drawn up between Salinas and SCR911 stating the above, with the contract being approved by SCR911's Board of Directors. Salinas will be asked to weigh in on the selection of consultants who bid on the RFP.

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7.0 REPORT OF CONTROLLER FOR AUTHORITY

7.1 **ACCEPTED AND FILED** Revenue and Expense Reports as of June 30, 2014 as printed in the meeting packet.

**Vote: T, G, M**

8.0 REPORT BY USERS COMMITTEE

No report.

9.0 CORRESPONDENCE

No correspondence.

10.0 ADJOURNMENT

The meeting adjourned at 2:00 p.m. The next regular Board meeting is scheduled for:

Thursday, September 25, 2014  
1:30 p.m.

Santa Cruz Regional 9-1-1  
Conference Room

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Jamie Goldstein, Vice Chair

Action Summary Minutes by: Beth Wann, SCR911 Senior Administrative Assistant and Clerk of the Board