



## BOARD OF DIRECTORS REGULAR MEETING AGENDA

February 26, 2015  
Thursday  
1:30 p.m.

SCR911 Conference Room  
495 Upper Park Road  
Santa Cruz, CA

	1.0	ROLL CALL
	2.0	CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
	3.0	ORAL COMMUNICATIONS
		The community has the opportunity to address the Board on matters pertinent to the business of the Authority.
<b>Page #</b>	4.0	CONSENT AGENDA
1-3	4.1	Approve Action Summary Minutes of December 11, 2014 Special Meeting.
4-6	4.2	Accept and File Claims Report for December 1, 2014 through January 31, 2015.
7	4.3	Accept and File Reimbursement Claims from the General Manager for the Period Ending January 31, 2015.
8-9	4.4	Accept and File Status Report Regarding Dispatcher Staffing
10-35	4.5	Approve revised Policy 1190 – <i>Employee Performance Appraisal</i> and Policy 1191 – <i>Dispatcher Performance Standards</i> .
	5.0	REGULAR AGENDA
Under separate cover	5.1	Accept and File Authority’s 2014 Annual Report as presented by Staff.
	6.0	REPORT FROM GENERAL MANAGER
	6.1	Budget Update and Discussion



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- 7.0 REPORT OF CONTROLLER FOR AUTHORITY
  - 36-45 7.1 Accept and File Revenue and Expense Reports from the Controller as of January 31, 2015 as printed in the meeting packet.
- 8.0 REPORT BY USERS COMMITTEE
- 9.0 CORRESPONDENCE
  - 46-48 9.1 Safety Inspection – January 28, 2015
  - 49-50 9.2 Letter from Armanino regarding their audit engagement with the Authority.
- 10.0 CLOSED EXECUTIVE SESSION
  - 10.1 Conference with Labor Negotiator pursuant to Government Code Section 54957.6 – Represented Employees
    - Agency Negotiators: Lead Negotiator, Dennis Kidd, General Manager Management Rep.
    - Represented Employees: Public Safety Dispatcher Unit
- 11.0 RE-ADJOURN TO OPEN SESSION TO REPORT ANY ACTION RESULTING FROM THE CLOSED EXECUTIVE SESSION
- 12.0 ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Thursday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR911 to make reasonable arrangements to ensure accessibility to this meeting.



**SANTA CRUZ REGIONAL 9-1-1**  
495 Upper Park Road, Santa Cruz, California 95065  
831.471.1000 Fax 831.471.1010  
Dennis Kidd, General Manager

**BOARD OF DIRECTORS SPECIAL MEETING  
December 11, 2014  
Action Summary Minutes**

VOTING KEY: G = Goldstein, M = McDougall, P = Palacios, B = Bernal

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, ( ) = abstain, / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:30 p.m. by Acting Chair Michael McDougall.

DIRECTORS PRESENT:

Jamie Goldstein, representing the City of Capitola  
Carlos Palacios, representing the City of Watsonville  
Martin Bernal, representing the City of Santa Cruz

ALTERNATE PRESENT:

Michael McDougall, representing the County of Santa Cruz

ALSO PRESENT:

SCR911: General Manager Dennis Kidd, Systems Manager Amethyst Uchida, Operations Division Manager Stephanie Zube, and Beth Wann (Clerk)

OTHERS: Attorney for the Authority Dana McRae, Drew Johnston, Rocket Girl, Chief Deputy Jeremy Verinsky, Santa Cruz Sheriff’s Office

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

There were no additions or corrections to the agenda.

3.0 ORAL COMMUNICATIONS

One person addressed the Board.

4.0 CONSENT AGENDA

4.1 APPROVED Action Summary Minutes of the September 25, 2014 Regular Meeting as printed.



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- 4.2 **ACCEPTED AND FILED** Claims Report for September 1, 2014 through November 30, 2014.
- 4.3 **ACCEPTED AND FILED** Reimbursement Claims from the General Manager for the Period Ending November 30, 2014.
- 4.4 **ACCEPTED AND FILED** Status Report Regarding Dispatcher Staffing.
- 4.5 **ACCEPTED AND FILED** Final Year-End Budget Accounting for Fiscal Year 2013/14.
- 4.6 **AUTHORIZED** the General Manager to Purchase a Radio IP Mobile VPN software from Day Wireless Systems for the amount of \$30,127.01.

**Vote: G, B, P**

5.0 REGULAR AGENDA

- 5.1 **APPROVED** a Contract with Citygate Associates, LLC for \$54,947 to Complete a Feasibility Study of Monterey County Agencies being Serviced by Santa Cruz Regional 9-1-1. **DIRECTED** Staff to request that Citygate Associates form a Steering Committee that includes Monterey County.

**Vote: P, G, B**

6.0 REPORT FROM GENERAL MANAGER

- The County and City of Santa Cruz have experienced a shift in law enforcement operations and are hiring additional deputies and police officers. A change in readiness to serve that affects SCR911's staffing may necessitate the need for the Board to consider an early cost sharing formula adjustment. Verinsky noted the SO is looking at potential operational restructuring and increasing staffing at certain times. They have been meeting with Zube to keep SCR911 in the loop and understand that there could be a potential adjustment in the cost sharing model.

7.0 REPORT OF CONTROLLER FOR AUTHORITY

- 7.1 **ACCEPTED AND FILED** Revenue and Expense Reports as of November 30, 2014 as printed in the meeting packet.

8.0 REPORT BY USERS COMMITTEE

No report.

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9.0 CORRESPONDENCE

9.1 RECEIVED Safety Team Minutes from November 4, 2014.

10.0 ADJOURNMENT

The meeting adjourned at 1:48 p.m. The next regular Board meeting is scheduled for:

Thursday, February 26, 2015  
1:30 p.m.

Santa Cruz Regional 9-1-1  
Conference Room

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Martin Bernal, Secretary

Action Summary Minutes by: Beth Wann, SCR911 Senior Administrative Assistant and Clerk of the Board