



BOARD OF DIRECTORS REGULAR MEETING AGENDA

September 24, 2015
Thursday
1:30 p.m.

SCR911 Conference Room
495 Upper Park Road
Santa Cruz, CA

- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS

Any person may address the Board during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda, and must be within the jurisdiction of the Board. Board members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Board of Director's Agenda.

Page #

- 4.0 CONSENT AGENDA
 - 1-3 4.1 Approve Action Summary Minutes of July 23, 2015 Regular Meeting.
 - 4-7 4.2 Accept and File Claims Report for July 1 through August 31, 2015
 - 8 4.3 Accept and File Reimbursement Claims from the General Manager for period ending August 31, 2015
 - 9-10 4.4 Accept and File Status Report Regarding Dispatcher Staffing
 - 11-16 4.5 Approve amendment to General Manager's employment contract.
 - 17-27 4.6 Authorize the General Manager to Enter into an Agreement for \$201,331.05 with Watson Furniture Group to Replace Existing Console Furniture.
- 5.0 REGULAR AGENDA
- 6.0 REPORT FROM GENERAL MANAGER
- 7.0 REPORT OF CONTROLLER FOR AUTHORITY
- 28-33 7.1 Accept and File Revenue and Expense Reports from the Controller as of August 31, 2015 as printed in the meeting packet.



Santa Cruz Regional 9-1-1
Board of Directors Agenda
September 24, 2015 – Page 2

Page #

8.0 REPORT BY USERS COMMITTEE

9.0 CORRESPONDENCE

34-35

- 9.1 Letter from SDRMA recognizing the Authority's proactive risk management and loss prevention training and earning the President's Special Acknowledgement Award.

10.0 CLOSED EXECUTIVE SESSION

- 10.1 Conference with Labor Negotiator pursuant to Government Code Section 54957.6 – Represented Employees
- | | |
|------------------------|-----------------------------------------------|
| Agency Negotiators: | Lead Negotiator, Dennis Kidd, General Manager |
| Represented Employees: | Public Safety Dispatcher Unit |

11.0 ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Friday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR9-1-1 to make reasonable arrangements to ensure accessibility to this meeting.



SANTA CRUZ REGIONAL 9-1-1
495 Upper Park Road, Santa Cruz, California 95065
831.471.1000 Fax 831.471.1010
Dennis Kidd, General Manager

BOARD OF DIRECTORS MEETING
July 23, 2015
Action Summary Minutes

VOTING KEY: G = Goldstein, NG = Gordon, K = Koch, S = Schull

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, () = abstain, / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:35 p.m. by Chair Jamie Goldstein.

DIRECTOR PRESENT:

Jamie Goldstein, representing the City of Capitola

ALTERNATES PRESENT:

Nancy Gordon, representing the County of Santa Cruz

David Koch, representing the City of Watsonville

Tina Schull, representing the City of Santa Cruz

ALSO PRESENT:

SCR911: General Manager Dennis Kidd; Systems Manager Amethyst Uchida; Operations Division Manager Stephanie Zube; Operations Supervisors Melody MacDonald and Tammy Spath; Systems Supervisor Wolff Bloss; Senior Systems Technicians Tom Ginsburg and Nicola Nelson; Public Safety Dispatchers Gina Loftin, Billie Surran, Meghan Dixon, Amanda Douglas, Joe Guerrero, Jason Thompson; Intern Jeanna Halstead; Senior Administrative Assistant Maria Wallen; and Beth Wann (Clerk)

OTHERS: Attorney for the Authority Dana McRae; Guests Alejandra, Vida, and Amara Guerrero

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

There were no additions or corrections to the agenda.

3.0 ORAL COMMUNICATIONS

Chair Goldstein requested the item of Contract Extension for the General Manager be placed on a future agenda.



**SANTA CRUZ REGIONAL 9-1-1
BOARD OF DIRECTORS MEETING
July 23, 2015 MINUTES
Page 2 of 3**

4.0 CONSENT AGENDA

- 4.1 **APPROVED** Action Summary Minutes of the May 28, 2015 Regular Meeting.
- 4.2 **ACCEPTED AND FILED** Claims Report for May 1 through June 30, 2015.
- 4.3 **ACCEPTED AND FILED** Status Report Regarding Dispatcher Staffing.
- 4.4 **ENDORSED** Investment Strategy as Recommended by Authority Treasurer.
- 4.5 **APPROVED** Annual Review of Authority's Safety Plan.
- 4.6 **AUTHORIZED** the General Manager to Purchase a 9-1-1 Phone System from Intrado which is Fully Funded by the State of California 9-1-1 Fund.
- 4.7 **AUTHORIZED** the General Manager to Execute a Purchase Order with AT&T for Continued Maintenance of the Existing 9-1-1 Phone System.
- 4.8 **APPROVED** Written Response to 2014-2015 Grand Jury Report "Santa Cruz County Fire Protection Districts" as Written by the General Manager.

Vote: K, S, NG, G

5.0 REGULAR AGENDA

- 5.1 **PROCLAIMED** Joe Guerrero Dispatcher of the Year for Fiscal Year 2014/15 and presented him with a Proclamation. Kidd presented Guerrero with a plaque from the Agency; and Surran and Nelson presented gifts from the Employees Association. Guerrero thanked everyone and noted he would like the moral of his story to be having perseverance to get through anything and to not give up. He hopes to be a role model to any new employees coming to the Authority.

6.0 REPORT FROM GENERAL MANAGER

- The Authority's landscape project is complete. Kidd acknowledged the design assistance of last semester's Cabrillo College Horticulture class as well as the work of landscape designer, Maggie Duncan-Merrell.
- The text to 9-1-1 project continues to move forward. The State has determined their funding model. Each dispatch center will now start to work individually on getting their piece of the project up and running. Kidd noted the Authority is still on track to have this project completed by the end of the calendar year.
- There is an RFP out for new consoles. The Authority's equipment is from 1995. The proposals will be due mid-August. The goal is to tie the new consoles in with the phone system upgrade. The Alternate Sites will be activated during this time.
- There has been no update from the City of Santa Cruz regarding their intended use of

**SANTA CRUZ REGIONAL 9-1-1
BOARD OF DIRECTORS MEETING
July 23, 2015 MINUTES
Page 3 of 3**

the EOC space.

7.0 REPORT OF CONTROLLER FOR AUTHORITY

7.1 **ACCEPTED AND FILED** Revenue and Expense Reports from the Controller as of June 30, 2015 as printed in the meeting packet.

Vote: S, NG, K, G

8.0 REPORT BY USERS COMMITTEE

No report.

9.0 CORRESPONDENCE

9.1 **RECEIVED** a Standard letter of communication from Armanino as issued at the completion of audit for year ended June 30, 2014.

10.0 ADJOURNMENT

The meeting adjourned at 1:50 p.m. The next regular Board meeting is scheduled for:

Thursday, September 24, 2015
1:30 p.m.

Santa Cruz Regional 9-1-1
Conference Room

Date: _____

Approved: _____
David Koch, Acting Secretary

Action Summary Minutes by: Beth Wann, SCR9-1-1 Senior Administrative Assistant and Clerk of the Board