



SANTA CRUZ REGIONAL 9-1-1
495 Upper Park Road, Santa Cruz, California 95065
831.471.1000 Fax 831.471.1010
Dennis Kidd, General Manager

BOARD OF DIRECTORS REGULAR MEETING AGENDA

February 25, 2016
Thursday
1:30 p.m.

SCR911 Conference Room
495 Upper Park Road
Santa Cruz, CA

- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS

Any person may address the Board during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda, and must be within the jurisdiction of the Board. Board members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Board of Director's Agenda.

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- 4.0 CONSENT AGENDA
 - 1-3 4.1 Approve Action Summary Minutes of December 10, 2015 Special Meeting.
 - 4-6 4.2 Accept and File Claims Report for December 1, 2015 through January 31, 2016.
 - 7-8 4.3 Accept and File a Listing of Current SCR9-1-1 Dispatchers.
 - 9-10 4.4 Management and Confidential Employee's Salary Adjustments
 - 11 4.5 Approve Modifications to Policy No. 1240 – *Vacation Leave*

5.0 REGULAR AGENDA

- 5.1 CAD Project Update and Financing Discussion
- 5.2 Accept and File Authority's 2015 Annual Report as presented by Staff
- 5.3 Accept and File an Employee Health Benefit Actuarial Valuation as Presented by the General Manager and Bartel Associates (Actuary Firm), and as Required by the Governmental Accounting Standards Board in relation to GASB 45

Under Separate Cover
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6.0 REPORT FROM GENERAL MANAGER

7.0 REPORT OF CONTROLLER FOR AUTHORITY

39-45 7.1 Accept and File Revenue and Expense Reports from the Controller as of January 31, 2016 as printed in the meeting packet.

8.0 REPORT BY USERS COMMITTEE

9.0 CORRESPONDENCE

10.0 CLOSED EXECUTIVE SESSION

10.1 The General Manager's Performance Review will be conducted pursuant to government code Section 54957.

11.0 RE-ADJOURN TO OPEN SESSION TO REPORT ANY ACTION RESULTING FROM THE CLOSED EXECUTIVE SESSION

12.0 ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Friday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR9-1-1 to make reasonable arrangements to ensure accessibility to this meeting.



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Dennis Kidd, General Manager

**BOARD OF DIRECTORS SPECIAL MEETING
December 10, 2015
Action Summary Minutes**

VOTING KEY: G = Goldstein, M = McDougall, MO = Montoya, S = Schull

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, () = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:36 p.m. by Chair Jamie Goldstein.

DIRECTOR PRESENT:

Jamie Goldstein, representing the City of Capitola
Charles Montoya, representing the City of Watsonville

ALTERNATES PRESENT:

Mike McDougall, representing the County of Santa Cruz
Tina Schull, representing the City of Santa Cruz

ALSO PRESENT:

SCR911: General Manager Dennis Kidd; Systems Manager Amethyst Uchida; Operations Division Manager Stephanie Zube; Operations Supervisors Anita Miller and Melody MacDonald; Systems Supervisor Wolff Bloss; and Beth Wann (Clerk)

OTHERS: Attorney for the Authority Dana McRae and Watsonville Fire Chief Pablo Barreto

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

There were no additions or corrections to the agenda.

3.0 ORAL COMMUNICATIONS

Introductions of Board Members and Alternates present were made.

4.0 CONSENT AGENDA

4.1 APPROVED Action Summary Minutes of the November 19, 2015 Special Meeting.



**SANTA CRUZ REGIONAL 9-1-1
BOARD OF DIRECTORS SPECIAL MEETING
December 10, 2015 MINUTES
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- 4.2 **ACCEPTED AND FILED** Claims Report for November 1 through November 30, 2015.
- 4.3 **ACCEPTED AND FILED** Reimbursement Claims from the General Manager for period ending November 30, 2015.
- 4.4 **ACCEPTED AND FILED** a Listing of Current SCR9-1-1 Dispatchers.
- 4.5 **APPROVED** Proposed Changes to Policy 1280 – *Administrative Leave*.
- 4.6 **APPROVED** Memorandum of Understanding (MOU) between Operating Engineers Local No. 3 (OE3) and Santa Cruz Regional 9-1-1 for the period of January 1, 2016 through December 31, 2018.
- 4.7 **AUTHORIZED** the General Manager to Purchase SitStat Solution from Psomas on Behalf of Santa Cruz County Fire Agencies.

Vote: M, S, MO, G

5.0 REGULAR AGENDA

None.

6.0 REPORT FROM GENERAL MANAGER

- The console project is complete. Kidd gave kudos to the entire Systems Division who worked an enormous amount of hours during the week of the console replacement project. Kudos was also given to the Operations Division for their smooth transition to the Alternate Sites during the week of the project.
- Text to 9-1-1 is still in process and the Authority is on track to be ready to accept text to 9-1-1 in Santa Cruz and San Benito Counties by the end of the calendar year. The phone upgrade has been delayed until April, so an alternative method to accept text to 9-1-1, via the web, will be deployed.

7.0 REPORT OF CONTROLLER FOR AUTHORITY

- 7.1 **ACCEPTED AND FILED** Revenue and Expense Reports from the Controller as of November 30, 2015 as printed in the meeting packet.

Vote: S, M, MO, G

8.0 REPORT BY USERS COMMITTEE

No report.

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BOARD OF DIRECTORS SPECIAL MEETING
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9.0 CORRESPONDENCE

No correspondence.

10.0 CLOSED EXECUTIVE SESSION

Adjourned to Closed Executive Session at 1:45 p.m.

10.1 **CONDUCTED** conference with Labor Negotiator pursuant to Government Code Section 54957.6 – Unrepresented Employees.

11.0 RE-ADJOURNED TO OPEN SESSION AT 2:25 p.m. TO REPORT ANY ACTION RESULTING FROM THE CLOSED EXECUTIVE SESSION.

No reportable action was taken.

12.0 ADJOURNMENT

The meeting adjourned at 2:25 p.m. The next regular Board meeting is scheduled for:

Thursday, February 25, 2016
1:30 p.m.

Santa Cruz Regional 9-1-1
Conference Room

Date: _____

Approved: _____
Charles Montoya, Secretary

Action Summary Minutes by: Beth Wann, SCR9-1-1 Senior Administrative Assistant and Clerk of the Board