



## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

July 28, 2016  
Thursday  
1:30 p.m.

SCR911 Conference Room  
495 Upper Park Road  
Santa Cruz, CA

- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS

Any person may address the Board during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda, and must be within the jurisdiction of the Board. Board members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Board of Director's Agenda.

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- 4.0 CONSENT AGENDA
  - 1-3 4.1 Approve Action Summary Minutes of May 26, 2016 Regular Meeting.
  - 4-7 4.2 Accept and File Claims Report for May 1 through June 30, 2016.
  - 8 4.3 Accept and File Reimbursement Claims from the General Manager for the period ending June 30, 2016.
  - 9-10 4.4 Accept and File a Listing of Current SCR9-1-1 Dispatchers.
  - 11-32 4.5 Approve Revisions to the Authority's Safety Plan as Recommended by Safety Coordinator, Anita Miller.
  - 33-58 4.6 Approve a Two-year Annual Maintenance Service Agreement with Motorola for Computer Aided Dispatch (CAD) Maintenance for \$201,932.
  - 59-63 4.7 Authorize General Manager to Execute a Purchase Agreement with Vision Communications in the amount of \$52,242.05 to Supply and Install a Raven M4 FlexGate Enterprise Radio Console System for the Watsonville Alternate Dispatch Site.
  - 64-65 4.8 Authorize the General Manager to Execute a Purchase Agreement with QPCS in the amount of \$36,194.98 to Supply the Final 32 Cradlepoint IBR-1100 Mobile Routers for SCRMS agencies.



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- 5.0 REGULAR AGENDA
  - 66 5.1 Presentation Proclaiming Jenn Maggio Dispatcher of the Year for Fiscal Year 2015/2016.
  - 6.0 REPORT FROM GENERAL MANAGER
  - 7.0 REPORT OF CONTROLLER FOR AUTHORITY
    - 67-73 7.1 Accept and File Revenue and Expense Reports from the Controller as of June 30, 2016 as printed in the meeting packet.
  - 8.0 REPORT BY USERS COMMITTEE
  - 9.0 CORRESPONDENCE
  - 10.0 ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Friday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR9-1-1 to make reasonable arrangements to ensure accessibility to this meeting.



**BOARD OF DIRECTORS REGULAR MEETING**  
**May 26, 2016**  
**Action Summary Minutes**

VOTING KEY: G = Goldstein, M = McDougall, BA = Barreto, B = Bernal

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, ( ) = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:35 p.m. by Chair Jamie Goldstein.

DIRECTORS PRESENT:

Jamie Goldstein, representing the City of Capitola  
Martín Bernal, representing the City of Santa Cruz

ALTERNATES PRESENT:

Mike McDougall, representing the County of Santa Cruz  
Pablo Barreto, representing the City of Watsonville

ALSO PRESENT:

SCR911: General Manager Dennis Kidd; Systems Manager Amethyst Uchida; Operations Division Manager Stephanie Zube; Operations Supervisor Melody MacDonald; Systems Supervisor Wolff Bloss; and Beth Wann (Clerk)

OTHERS: Attorney for the Authority Dana McRae and Robert Smiley of Armanino LLP

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

Chair Goldstein agreed to move up Item 7.1 in the agenda to immediately follow Item 4.0.

3.0 ORAL COMMUNICATIONS

None.

4.0 CONSENT AGENDA

4.1 **APPROVED** Action Summary Minutes of the March 17, 2016 Special Meeting.

4.2 **ACCEPTED AND FILED** Claims Report for March 1 through April 30, 2016.



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- 4.3 **ACCEPTED AND FILED** Reimbursement Claims from the General Manager for period ending April 30, 2016.
- 4.4 **ACCEPTED AND FILED** a Listing of Current SCR9-1-1 Dispatchers.
- 4.5 **APPROVED** Revisions to Policy 1160 – *Salary Schedules* Removing the General Manager Position from this Policy.
- 4.6 **APPROVED** an Employment Agreement between the Authority and the General Manager as recommended and tentatively approved by the Board Chairperson and the General Manager.
- 4.7 **APPROVED** an agreement between the Authority and American Medical Response – West (AMR) to renew communications services for a period of three (3) years and authorize the Board Chairperson to execute the agreement.
- 4.8 **AUTHORIZED** the General Manager to Execute a Purchase Agreement with Dell Computer Corporation in the amount of \$24,097.88 to supply 15 Dell T3620 Precision Workstations with 19 inch monitors and a three year warranty.
- 4.9 **AUTHORIZED** the General Manager to Execute a Purchase Agreement with Computer Discount Warehouse (CDW-G) in the amount of \$24,699.56 to supply a two factor authentication solution manufactured by 2FA.
- 4.10 **AUTHORIZED** the General Manager to Execute a Contract with Higher Ground, Inc. in the amount of \$50,000.

**Vote: BA, M, B, G**

5.0 REGULAR AGENDA

- 5.1 **ADOPTED** Operating, Capital, Debt Service, and SCMRS Operating Budgets for Fiscal Year 2016/17.

**Vote: BA, M, B, G**

6.0 REPORT FROM GENERAL MANAGER

- Kidd reported job offers have been made to four new hires that will begin June 20. Two are bilingual.
- Kidd reported there is a CAD Replacement Executive Committee that is looking at standards that should be incorporated into a CAD RFP. Motorola has contacted the Authority to remind them that, within the current contract, there is the ability to do an upgrade to Motorola's newer product without going out to bid. The Motorola team

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met with Kidd and he reported that he and his staff have decided to take the opportunity to have a Motorola CAD demo in conjunction with the last Users meeting. Attendance from the Users was good at this demo. He noted a Motorola upgrade would be easier for dispatch staff as they are already familiar with it. Motorola will be providing a quote for a CAD upgrade, including the mobile product. Users will then discuss and make a decision on whether to upgrade or go out to bid for a new CAD system.

7.0 REPORT OF CONTROLLER FOR AUTHORITY

7.1 **ACCEPTED AND FILED** Report of Audit for Fiscal Year Ending June 30, 2015 as Prepared by the Independent Auditor and Presented by the Controller for the Authority.

**Vote: M, B, BA, G**

7.2 **ACCEPTED AND FILED** Revenue and Expense Reports from the Controller as of April 30, 2016 as printed in the meeting packet.

**Vote: B, BA, M, G**

8.0 REPORT BY USERS COMMITTEE

- Barreto reported that the Emergency Reporting System is nearing completion. The prognosis is good regarding data collection.

9.0 CORRESPONDENCE

9.1 **RECEIVED** Correspondence regarding PARS OPEB Trust Statement.

10.0 ADJOURNMENT

The meeting adjourned at 2:10 p.m. The next regular Board meeting is scheduled for:

Thursday, July 28, 2016  
1:30 p.m.

Santa Cruz Regional 9-1-1  
Conference Room

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Mike McDougall, Secretary

Action Summary Minutes by: Beth Wann, SCR9-1-1 Senior Administrative Assistant and Clerk of the Board