



BOARD OF DIRECTORS MEETING AGENDA

February 23, 2017
Thursday
1:30 p.m.

SCR911 Conference Room
495 Upper Park Road
Santa Cruz, CA

- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS

Any person may address the Board during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda, and must be within the jurisdiction of the Board. Board members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Board of Director's Agenda.

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- 4.0 CONSENT AGENDA
 - 1-3 4.1 Approve Action Summary Minutes of November 10, 2016 Special Meeting.
 - 4-8 4.2 Accept and File Claims Report for October 1, 2016 through January 31, 2017.
 - 9 4.3 Accept and File Reimbursement Claims from the General Manager for the period ending January 31, 2017.
 - 10-11 4.4 Accept and File a Listing of Current SCR9-1-1 Dispatchers.
 - 12-18 4.5 Create a New Position of Office Supervisor and Approve the Reorganization of Administrative Division including the new Position of Office Supervisor replacing one Senior Administrative Assistant.
 - 19-35 4.6 Create New Job Classifications of Public Safety Communications Geographic Information Systems (GIS) Technician and approve Modifications to Policy 1180 – *Authorized Positions*, Policy 1160 – *Salary Schedule*, Policy 1021 – *Class Specifications*, and Revised Organization Chart.
 - 36-44 4.7 Modify Cost Sharing Formula to Accommodate Changes to Staffing of Santa Cruz Police and update Policy 332 – *Revenue* to reflect changes to Readiness to Serve portion of Formula.



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Board of Directors Agenda
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45-47	4.8	Authorize the General Manager to Execute a Purchase Agreement with Moducom in the amount of \$22,943.48 to supply 15 Dell computers with Moducom software.
	5.0	REGULAR AGENDA
48-49 Separate Cover	5.1	Discuss options for replacing existing CodeRed “Reverse 9-1-1 System”.
	5.2	Accept and File Authority’s 2016 Annual Report as presented by Staff.
	6.0	REPORT FROM THE GENERAL MANAGER
	7.0	REPORT FROM THE CONTROLLER FOR THE AUTHORITY
50-56	7.1	Accept and File Revenue and Expense Reports from the Controller as of January 31, 2017 as presented in the meeting packet.
	8.0	REPORT BY USERS COMMITTEE
	9.0	CORRESPONDENCE
57	9.1	PARS OPEB Trust Statement
	10.0	ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Friday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR9-1-1 to make reasonable arrangements to ensure accessibility to this meeting.



**BOARD OF DIRECTORS SPECIAL MEETING
November 10, 2016
Action Summary Minutes**

VOTING KEY: G = Goldstein, M = McDougall, H = Honda, S = Schull

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, () = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:30 p.m. by Acting Chair Tina Schull.

DIRECTORS PRESENT:

Jamie Goldstein, representing the City of Capitola

ALTERNATES PRESENT:

Tina Schull, representing the City of Santa Cruz
Mike McDougall, representing the County of Santa Cruz
David Honda, representing the City of Watsonville

ALSO PRESENT:

SCR911: General Manager Dennis Kidd; Systems Manager Amethyst Uchida; Operations Supervisors Melody MacDonald, Anita Miller and Tammy Spath; Systems Supervisor Wolff Bloss; Senior Systems Technician Nicola Nelson; and Beth Wann (Clerk)

OTHERS: Attorney for the Authority Dana McRae and Santa Cruz County OES Manager Rosemary Anderson

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

None.

3.0 ORAL COMMUNICATIONS

None.



**SANTA CRUZ REGIONAL 9-1-1
BOARD OF DIRECTORS SPECIAL MEETING
November 10, 2016 MINUTES
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4.0 CONSENT AGENDA

- 4.1 **APPROVED** Action Summary Minutes of the July 28, 2016 Regular Meeting.
- 4.2 **ACCEPTED AND FILED** Claims Report for July 1 through September 30, 2016.
- 4.3 **ACCEPTED AND FILED** Reimbursement Claims from the General Manager for period ending September 30, 2016.
- 4.4 **ACCEPTED AND FILED** a Listing of Current SCR9-1-1 Dispatchers.
- 4.5 **ACCEPTED** Inventory Certification of Authority Property for Fiscal Year 2015/2016.

Vote: G, M, H, S

5.0 REGULAR AGENDA

- 5.1 **AUTHORIZED** the General Manager to enter into an agreement with Motorola for the upgrade of our current Computer Aided Dispatch (CAD) system to the Motorola Premier One CAD system and Premier One Mobile Client, utilizing vendor financing via a 10 year lease agreement with Motorola in the amount of \$1,560,258.

Vote: M, G, H, S

6.0 REPORT FROM GENERAL MANAGER

- Kidd reported the Watsonville Alternate Site will be renovated next week. This involves removing the old radio consoles and installing the furniture that has been stored at the Authority since the upgrade to the dispatch floor. There is also a new radio system being installed, as approved by the Board at the last meeting. The Alternate Site will now be ergonomic. Kidd estimates this project to take four days. He noted all efforts will be taken to not have any real down time at the Alternate Site should it need to be activated for a significant event.

7.0 REPORT OF CONTROLLER FOR AUTHORITY

- 7.1 **ACCEPTED AND FILED** Revenue and Expense Reports from the Controller as of October 31, 2016 as printed in the meeting packet.

Vote: G, S, M, H

8.0 REPORT BY USERS COMMITTEE

None.

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9.0 CORRESPONDENCE

RECEIVED Letter from SDRMA acknowledging the Authority's efforts that have resulted in no "paid" workers' compensation claims for program year 2015-16.

RECEIVED Letter from SDRMA recognizing the Authority's proactive risk management and loss prevention training and earning the President's Special Acknowledgement Award.

RECEIVED PARS OPEB Trust Statement.

10.0 ADJOURNMENT

The meeting adjourned at 2:00 p.m. The next regular Board meeting is scheduled for:

Thursday, February 23, 2017
1:30 p.m.

Santa Cruz Regional 9-1-1
Conference Room

Date: _____

Approved: _____
Mike McDougall, Secretary

Action Summary Minutes by: Beth Wann, SCR9-1-1 Senior Administrative Assistant and Clerk of the Board