



BOARD OF DIRECTORS REGULAR MEETING AGENDA

May 25, 2017
Thursday
1:30 p.m.

SCR911 Conference Room
495 Upper Park Road
Santa Cruz, CA

- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS

Any person may address the Board during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda, and must be within the jurisdiction of the Board. Board members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Board of Director's Agenda.

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- 4.0 CONSENT AGENDA
 - 1-3 4.1 Approve Action Summary Minutes of March 23, 2017 Regular Meeting.
 - 4-7 4.2 Accept and File Claims Report for March 1 through April 30, 2017.
 - 8 4.3 Accept and File Reimbursement Claims from the General Manager for the period ending April 30, 2017.
 - 9-10 4.4 Accept and File a Listing of Current SCR9-1-1 Dispatchers.
 - 11-15 4.5 Employment Agreement with General Manager.

5.0 REGULAR AGENDA

- 16 5.1 Presentation Proclaiming Andrea Castro Dispatcher of the Year for Fiscal Year 2016/17.
- 17 5.2 Adopt Operating, Capital, Debt Service, and SCMRS Operating Budgets for Fiscal Year 2017/18.

(Budget under separate cover)

6.0 REPORT FROM THE GENERAL MANAGER



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7.0 REPORT FROM THE CONTROLLER FOR THE AUTHORITY

- 18-74 7.1 Accept and file Report of Audit for Fiscal year Ending June 30, 2016 as Prepared and Presented by the Independent Auditor for the Authority.
- 75-81 7.2 Accept and File Revenue and Expense Reports from the Controller as of April 30, 2017 as presented in the meeting packet.

8.0 REPORT BY USERS COMMITTEE

9.0 CORRESPONDENCE

- 82-83 9.1 Accept and File PARS OPEB Account Statements.

10.0 ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Friday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR9-1-1 to make reasonable arrangements to ensure accessibility to this meeting.



BOARD OF DIRECTORS REGULAR MEETING
March 23, 2017
Action Summary Minutes

VOTING KEY: B = Bernal, G = Goldstein, H-Huffaker, P = Palacios

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, () = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:30 p.m. by Chair Martín Bernal.

DIRECTORS PRESENT:

Martín Bernal, representing the City of Santa Cruz
Jamie Goldstein, representing the City of Capitola

ALTERNATES PRESENT:

Carlos Palacios, representing the County of Santa Cruz
Matt Huffaker, representing the City of Watsonville

ALSO PRESENT:

SCR911: General Manager Dennis Kidd; Systems Manager Amethyst Uchida; Operations Manager Stephanie Zube; Operations Supervisors Melody MacDonald and Tammy Spath; Systems Supervisor Wolff Bloss; Senior Systems Technicians Nicola Nelson and Tom Ginsburg; Senior Administrative Assistant Maria Wallen; and Beth Wann (Clerk)

OTHERS: Attorney for the Authority Dana McRae

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

None.

3.0 ORAL COMMUNICATIONS

None.



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4.0 CONSENT AGENDA

- 4.1 **APPROVED** Action Summary Minutes of the February 23, 2017 Regular Meeting.
- 4.2 **ACCEPTED AND FILED** Claims Report for February 1, 2017 through February 28, 2017.
- 4.3 **ACCEPTED AND FILED** Reimbursement Claims from the General Manager for period ending February 28, 2017.
- 4.4 **ACCEPTED AND FILED** a Listing of Current SCR9-1-1 Dispatchers.
- 4.5 **APPROVED** Revisions to Policy 410 – *Purchasing Power and Authority – General Manager*.
- 4.6 **APPROVED** the proposed Board of Directors Meeting Schedule for FY 2017/18 and Officer Rotation.

Vote: G, H, P, B

5.0 REGULAR AGENDA

- 5.1
 - 1) **CONSIDERED** Preliminary Operating, Capital, Debt Service, and SCMRS Operating Budgets for Fiscal Year 2017/18 as presented by the General Manager.
 - 2) **APPROVED** a mid-year Budget Adjustment for FY 2016/17 as follows: Transfer \$71,920 from Contingency Appropriations Major Budget Object Level 700600, Account No. 98700 to Operating Transfer – In Object 700600, Account No. 90000. Transfer \$71,920 from Operating Transfer – In, Object 700700, Account No. 42462 to Capital Equipment – In, Object 700700, Account No. 86204.
 - 3) **APPROVED** a mid-year Budget Adjustment for FY 2016/17 as follows: Transfer \$4,000 from Contingency Appropriations Major Budget Object Level 700600, Account No. 98700 to Interest on Debt Object 700650, Account No. 74425.

Vote: G, P, H, B

6.0 REPORT FROM GENERAL MANAGER

- Kidd reported staff continues to move forward with the CAD project and is currently working with Motorola on the configuration of the system. He noted there may be a couple of change orders but he will do his best with negotiations.

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7.0 REPORT OF CONTROLLER FOR AUTHORITY

7.1 **ACCEPTED AND FILED** Revenue and Expense Reports from the Controller as of February 28, 2017 as printed in the meeting packet.

Vote: G, P, H, B

8.0 REPORT BY USERS COMMITTEE

No report.

9.0 CORRESPONDENCE

9.1 **RECEIVED** PARS OPEB Trust Statement for the Period 1/1/2017 to 1/31/2017.

9.2 **RECEIVED** two letters from Jean Bracy, President of the Board of Directors Special District Risk Management Authority, regarding longevity distribution credits for Property/Liability and Workers' Compensation members totaling \$1,954.

10.0 CLOSED EXECUTIVE SESSION

Adjourned to Closed Executive Session at 1:55 p.m.

10.1 **CONDUCTED** the General Manager's Performance Review pursuant to Government Code Section 54957.

11.0 RE-ADJOURNED TO OPEN SESSION AT 2:25 P.M. TO REPORT ANY ACTION RESULTING FROM THE CLOSED EXECUTIVE SESSION.

No reportable action was taken.

12.0 ADJOURN

The meeting adjourned at 2:25 p.m. The next regular Board meeting is scheduled for:

Thursday, May 25, 2017
1:30 p.m.

Santa Cruz Regional 9-1-1
Conference Room

Date: _____

Approved: _____
Carlos Palacios, Secretary

Action Summary Minutes by: Beth Wann, SCR9-1-1 Senior Administrative Assistant and Clerk of the Board