



BOARD OF DIRECTORS REGULAR MEETING AGENDA

September 28, 2017
Thursday
1:30 p.m.

SCR911 Conference Room
495 Upper Park Road
Santa Cruz, CA

- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS

Any person may address the Board during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda, and must be within the jurisdiction of the Board. Board members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Board of Director's Agenda.

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- 4.0 CONSENT AGENDA
 - 1-3 4.1 Approve Action Summary Minutes of May 25, 2017 Regular Meeting.
 - 4-8 4.2 Accept and File Claims Report for May 1 through August 31, 2017.
 - 9 4.3 Accept and File Reimbursement Claims from the General Manager for the period ending August 31, 2017.
 - 10-11 4.4 Accept and File a Listing of Current SCR9-1-1 Dispatchers.
 - 12-20 4.5 Accept and File Final Year End Budget Accounting for FY 2016/17.
 - 21-42 4.6 Approve annual update of SCR911 Safety Plan.
- 5.0 REGULAR AGENDA
- 6.0 REPORT FROM THE GENERAL MANAGER
- 7.0 REPORT FROM THE CONTROLLER FOR THE AUTHORITY
 - 43-47 7.1 Accept and File Revenue and Expense Reports from the Controller as of August 31, 2017 as presented in the meeting packet.



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- Page #** 8.0 REPORT BY USERS COMMITTEE
- 9.0 CORRESPONDENCE
- 48 9.1 Letter from SDRMA Acknowledging the Authority’s efforts that have resulted in no “paid” workers’ compensation claims for program year 2016-17.
- 10.0 ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Friday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR9-1-1 to make reasonable arrangements to ensure accessibility to this meeting.



BOARD OF DIRECTORS REGULAR MEETING
May 25, 2017
Action Summary Minutes

VOTING KEY: S = Schull, G = Goldstein, H-Huffaker, P = Palacios

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, () = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:40 p.m. by Alternate Vice Chair Matt Huffaker.

DIRECTORS PRESENT:

Tina Schull, representing the City of Santa Cruz (late arrival time of 1:45 p.m. following approval of Item 4.0 Consent Agenda)

Jamie Goldstein, representing the City of Capitola

ALTERNATES PRESENT:

Carlos Palacios, representing the County of Santa Cruz

Matt Huffaker, representing the City of Watsonville

ALSO PRESENT:

SCR911: General Manager Dennis Kidd; Systems Manager Amethyst Uchida; Operations Manager Stephanie Zube; Operations Supervisors Melody MacDonald, Sean Schorovsky and Tammy Spath; Senior Systems Technicians Nicola Nelson and Tom Ginsburg; Senior Administrative Assistants Maria Wallen and Tina Bisgaard; Dispatcher of the Year Andrea Castro; Family of Dispatcher of the Year Ariana Castro; Public Safety Dispatcher Assistant Trainee Jacob Moniz; and Beth Wann (Clerk)

OTHERS: Attorney for the Authority Dana McRae and Auditor Ahmed Baddwi of Baddwi & Associates

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

It was agreed to move Item 7.1 to immediately follow Item 4.0 in order to receive the Auditor’s presentation.

3.0 ORAL COMMUNICATIONS

None.



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4.0 CONSENT AGENDA

- 4.1 **APPROVED** Action Summary Minutes of the March 23, 2017 Regular Meeting.
- 4.2 **ACCEPTED AND FILED** Claims Report for March 1, 2017 through April 30, 2017.
- 4.3 **ACCEPTED AND FILED** Reimbursement Claims from the General Manager for period ending April 30, 2017.
- 4.4 **ACCEPTED AND FILED** a Listing of Current SCR9-1-1 Dispatchers.
- 4.5 **ACCEPTED AND FILED** Employment Agreement with General Manager.

Vote: G, P, /S/, H

5.0 REGULAR AGENDA

- 5.1 **PROCLAIMED** Andrea Castro Dispatcher of the Year for Fiscal Year 2016/2017. Acting Chair Schull presented Castro with a Proclamation acting on behalf of all Members of the Board. Kidd presented Castro with a plaque from the Agency; Nelson presented gifts from the Employees Association. Castro thanked everyone.
- 5.2 **ADOPTED** Operating, Capital, Debt Services, and SCMRS Operating Budgets for Fiscal Year 2017/18.

Vote: P, G, S, H

6.0 REPORT FROM GENERAL MANAGER

- Kidd reported staff continues to move forward with the CAD project and is currently working with Motorola on the provisioning of the system. He noted, while the Authority is still on target for implementation of the new CAD in the first quarter of 2018, the Authority will not move forward until the system is ready in order to assure a smooth rollout.
- Kidd introduced Sean Schorovsky as newly promoted to Operations Supervisor. Sean replaces Anita Miller who will be retiring from the Authority. He also introduced Jacob Moniz, the Authority's newest Dispatcher Assistant who is completing his Academy training today and will begin training on the floor tomorrow.

7.0 REPORT OF CONTROLLER FOR AUTHORITY

- 7.1 **ACCEPTED AND FILED** Report of Audit for Fiscal year Ending June 30, 2016 as Prepared and Presented by the Independent Auditor for the Authority.

Vote: H, P, G, S

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7.2 **ACCEPTED AND FILED** Revenue and Expense Reports from the Controller as of April 30, 2017 as presented in the meeting packet.

Vote: G, P, H, S

8.0 REPORT BY USERS COMMITTEE

No report.

9.0 CORRESPONDENCE

9.1 **RECEIVED** PARS OPEB Account Statements.

10.0 ADJOURN

The meeting adjourned at 2:25 p.m. The next regular Board meeting is scheduled for:

Thursday, July 20, 2017
1:30 p.m.

Santa Cruz Regional 9-1-1
Conference Room

Date: _____

Approved: _____
Carlos Palacios, Secretary

Action Summary Minutes by: Beth Wann, SCR9-1-1 Senior Administrative Assistant and Clerk of the Board