



BOARD OF DIRECTORS REGULAR MEETING AGENDA

October 26, 2017
Thursday
1:30 p.m.

SCR911 Conference Room
495 Upper Park Road
Santa Cruz, CA

- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS

Any person may address the Board during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda, and must be within the jurisdiction of the Board. Board members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Board of Director's Agenda.

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- 4.0 CONSENT AGENDA
 - 1-3 4.1 Approve Action Summary Minutes of September 28, 2017 Regular Meeting.
 - 4-6 4.2 Accept and File Claims Report for September 1 through September 30, 2017.
 - 7 4.3 Accept and File Reimbursement Claims from the General Manager for the period ending September 30, 2017.
 - 8-9 4.4 Accept and File a Listing of Current SCR9-1-1 Dispatchers.
 - 10-17 4.5 Inventory Certification of Authority Property for Fiscal Year 2016/2017
- 5.0 REGULAR AGENDA
- 6.0 REPORT FROM THE GENERAL MANAGER
 - 6.1 Verbal report on progress of CAD-Mobile project.
 - 6.2 Verbal report on Santa Cruz County Alternate Dispatch relocation.



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7.0 REPORT FROM THE CONTROLLER FOR THE AUTHORITY

18-22 7.1 Accept and File Revenue and Expense Reports from the Controller as of September 30, 2017 as presented in the meeting packet.

8.0 REPORT BY USERS COMMITTEE

9.0 CORRESPONDENCE

23-25 9.1 Letter from SDRMA recognizing the Authority's proactive risk management and loss prevention training and earning the President's Special Acknowledgement Award.

26 9.2 August PARS Statement.

27-32 9.3 Complaint Letter from Community member and Response Letter from SCR911.

10.0 ADJOURN

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Friday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR9-1-1 to make reasonable arrangements to ensure accessibility to this meeting.



BOARD OF DIRECTORS REGULAR MEETING
September 28, 2017
Action Summary Minutes

VOTING KEY: G = Goldstein, H-Hajduk, MC = McDougall, MO = Montoya

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, () = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:30 p.m. by Chair Charles Montoya.

DIRECTORS PRESENT:

Charles Montoya, representing the City of Watsonville
Jamie Goldstein, representing the City of Capitola

ALTERNATES PRESENT:

Mike McDougall, representing the County of Santa Cruz
Jason Hajduk, representing the City of Santa Cruz

ALSO PRESENT:

SCR911: General Manager Dennis Kidd; Systems Manager Amethyst Uchida; Operations Manager Stephanie French; and Beth Wann (Clerk)

OTHERS: Attorney for the Authority Dana McRae

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

None.

3.0 ORAL COMMUNICATIONS

None.

4.0 CONSENT AGENDA

4.1 **APPROVED** Action Summary Minutes of the May 25, 2017 Regular Meeting.

4.2 **ACCEPTED AND FILED** Claims Report for May 1, 2017 through August 31, 2017.



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- 4.3 **ACCEPTED AND FILED** Reimbursement Claims from the General Manager for period ending August 31, 2017.
- 4.4 **ACCEPTED AND FILED** a Listing of Current SCR9-1-1 Dispatchers.
- 4.5 **ACCEPTED AND FILED** Final Year End Budget Accounting for FY 2016/17.
- 4.6 **APPROVED** Annual Update of SCR9-1-1 Safety Plan.

Vote: MC, H, G, MO

5.0 REGULAR AGENDA

None.

6.0 REPORT FROM GENERAL MANAGER

- Kidd reported the CAD/mobile project is moving along successfully and the Authority has a good working partnership with Motorola. The testing phase is currently happening and Kidd noted there will be additional features with the new CAD that will change how some things are done operationally out on the dispatch floor. Kidd confirmed for Montoya that WPD will need to purchase some new hardware for their vehicles. Uchida noted she is working with the Chief at WFD on their options. Kidd reported a demo was done for all of the agencies on the hardware options for their vehicles and informed the group that, should agencies wish to purchase something different, they need to run the product by Uchida. Kidd reported there have been four task teams created to discuss 1) mobile platform, 2) station alerting, 3) CAD to CAD sharing, and 4) records management systems. He noted the four Law agencies will be participating in an RFI for a new records management system. Kidd commended Uchida, French and their teams for their hard work in provisioning the new CAD and keeping the project on track. There is a soft target date of February for implementation but Kidd reiterated he has made it clear to Motorola that the product will not be rolled out before it is ready. Kidd reported the Authority is currently conducting a User's Survey and has included MDC usage as part of the survey. It is clear, via Users feedback, that additional MDC training will be necessary and he noted it will be provided by the Authority.
- Montoya confirmed Kidd is working on options for a new Alternate Site.

7.0 REPORT OF CONTROLLER FOR AUTHORITY

- 7.1 **ACCEPTED AND FILED** Revenue and Expense Reports from the Controller as of August 31, 2017 as presented in the meeting packet.

Vote: G, MO, MC, H

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8.0 REPORT BY USERS COMMITTEE

Hajduk reported the CAD upgrade is taking a lot of time and any other current CAD issues have been put into maintenance mode.

9.0 CORRESPONDENCE

9.1 **RECEIVED** Letter from SDRMA Acknowledging the Authority's efforts that have resulted in no "paid" workers' compensation claims for program year 2016-17.

10.0 ADJOURN

The meeting adjourned at 1:46 p.m. The next regular Board meeting is scheduled for:

Thursday, October 26, 2017
1:30 p.m.

Santa Cruz Regional 9-1-1
Conference Room

Date: _____

Approved: _____
Jamie Goldstein, Secretary

Action Summary Minutes by: Beth Wann, SCR9-1-1 Office Supervisor and Clerk of the Board