



**SANTA CRUZ**

**REGIONAL 9-1-1**

**PRELIMINARY  
OPERATING, DEBT SERVICE  
AND CAPITAL  
BUDGETS  
FOR FISCAL YEAR 2020-2021**



SCR911 PRELIMINARY BUDGET FY 20/21

**OPERATING BUDGET  
EXPENSES (700600)**

Acct #	Description	Adopted FY 19 20	Mid Year Adjustment	Amended FY 19 20	YTD	Est. Actual FY 19 20	PRELIM FY 20 21
51000	Regular Pay	4,102,053				3,984,907	4,062,113
51005	Overtime Pay	346,363				479,144	407,929
51010	Extra Help	100,000				133,000	122,000
51040	Differential Pay	115,000				118,085	118,000
52010	Medicare, OASDI, SS	76,000				79,838	76,000
52015	Retirement (PERS)	725,387				688,384	740,437
53010	Insurance & Benefits	956,672				932,588	1,029,720
53015	Unemployment	13,986				13,142	14,000
54010	Worker's Compensation	33,000				34,142	34,000
<b>Total Salaries and Benefits</b>		<b>6,468,461</b>		<b>0</b>	<b>0</b>	<b>6,463,230</b>	<b>6,604,199</b>

Acct #	Description	Adopted FY 19 20	Mid Year Adjustment	Amended FY 19 20	YTD	Est. Actual FY 19 20	PRELIM FY 20 21
61215	Radio Services	18,000				20,033	23,634
61221	Telephone & Telegraph	104,800				87,576	90,000
61312	Inventoriable Items	25,000				25,000	28,000
61535	Other Insurance	63,500				62,597	63,500
61730	Maint/Other Equip (Systems)	459,208				448,807	470,674
61845	Maint Struc/Grounds	53,100				53,750	85,000
62020	Memberships	3,200				2,886	3,200
62111	Misc. Expenses/Svs	1,500				1,097	1,500
62215	Books	968				968	968
62217	Misc. Non-Inventory Items	8,500				3,158	8,500
62218	Paper	5,000				3,000	5,000
62219	Computer Software	10,000				10,000	53,878
62220	Copier Supplies	300				300	300
62221	Postage	400				426	400
62222	Magazine Subscriptions	50				45	50
62223	Supplies	20,000				14,365	20,000
62301	Accounting & Auditing Fees	29,000				30,483	29,000

SCR911 PRELIMINARY BUDGET FY 20/21

Operating Budget Expenses (cont.)

Acct #	Description	Adopted FY 19 20	Mid Year Adjustment	Amended FY 19 20	YTD	Est. Actual FY 19 20	PRELIM FY 20 21
62304	Attorney Fees	4,000				4,000	4,000
62325	Data Processing Charges	44,232				44,232	44,200
62381	Professional Services	17,000				7,744	31,500
62420	Publications and Legal Notices	500				25	500
62500	Rents & Leases (Equipment)	1,859				1,861	1,859
62610	Rents & Leases (Structures)	27,400				19,984	21,000
62715	Small Tools and Instruments	500				200	500
62914	Education & Training	10,000				3,082	10,000
62926	Mileage	2,500				1,373	2,500
62928	Travel	6,000				6,100	8,700
62930	Registration	6,000				4,100	7,000
63070	Utilities	89,000				105,267	102,000
<b>Total Services and Supplies</b>		<b>1,011,517</b>			<b>0</b>	<b>962,459</b>	<b>1,117,363</b>
<b>Subtotal Operating Expenses</b>		<b>7,479,978</b>			<b>0</b>	<b>7,425,689</b>	<b>7,721,562</b>
Acct #	Description	Adopted FY 19 20	Mid Year Adjustment	Amended FY 19 20	YTD 0	Est. Actual FY 19 20	PRELIM FY 20 21
98700	Approp for Contingencies	304,134					308,862
							280,668
<b>Total Contingencies</b>		<b>304,134</b>			<b>0</b>	<b>0</b>	<b>308,862</b>
86204	Fixed Asset Equipment	0				0	0
<b>Total Fixed Assets</b>		<b>0</b>			<b>0</b>	<b>0</b>	
<b>GRAND TOTAL EXPENSES</b>		<b>7,784,112</b>			<b>0</b>	<b>7,425,689</b>	<b>8,030,424</b>

underbudget 358,423

SCR911 PRELIMINARY BUDGET FY 20/21

**OPERATING BUDGET  
REVENUE (700600)**

Acct #	Description	Adopted FY 19 20	YTD	Est. Actual FY 19 20	Prelim FY 20 21
40430	Interest	10,000		9,800	10,000
40440	Rents and Concessions	70,080		71,083	70,500
	EOC Space	19,643		19,642	20,291
	Verizon Space	32,937		32,781	34,281
	Verizon Utilities	17,500		18,660	16,900
42047	Charges for Current Services (Users) User Mobile Support	2,193,899		2,224,589	2,226,151
42044	Member Contributions	4,818,902		4,818,921	5,136,049
	County	1,641,461			1,760,850
	Capitola	457,786			485,335
	Santa Cruz	1,639,021			1,740,661
	Watsonville	1,080,634			1,149,204
41654	Medical Charges - Employee	96,123		73,784	49,491
42384	Other Revenue	369,064		403,961	360,812
	Misc. Users/Records charges	139,582			131,000
	Reimbursements (Users)	46,258			46,588
	SCMRS Indirect Overhead	48,224			48,224
	Fire/EMS/Hol/SBCO Technician Reimbursements	135,000			135,000
	<b>Revenue Subtotal</b>	<b>7,558,068</b>	<b>0</b>	<b>7,602,138</b>	<b>7,843,975</b>
		<b>Adopted FY 19 20</b>	<b>YTD</b>	<b>Est. Actual FY 19 20</b>	<b>Prelim FY 20 21</b>
NA	Operating Budget Fund Balance	215,636			176,449
	Transfer in from Capital				
	<b>GRAND TOTAL REVENUE &amp; FUND BAL.</b>	<b>7,773,704</b>	<b>0</b>	<b>7,602,138</b>	<b>8,030,424</b>

Note: Operating Fund Balance was \$108,940 as of 6/30/18.

**CAPITAL BUDGET  
EXPENDITURES (700700)**

Acct #	Description	Adopted FY 19 20	YTD	Est. Actual FY 19 20	FINAL FY 20 21
86204	Capital Equipment	0	0		0
62381	Professional Services			0	0
61845	Building Upgrades/Maint.	0			0
<b>Total Expenditures</b>		<b>0</b>		<b>0</b>	<b>0</b>

**CAPITAL BUDGET  
REVENUE (700700)**

40430	Interest/Excess Revenues	0			0
42044	Member Contributions				0
	County	47.53%		0	0
	Capitola	11.96%		0	0
	Santa Cruz	22.86%		0	0
	Watsonville	17.65%		0	0
42462	Transfer in from Operating				
Revenue subtotals		0	0	0	0
Fund Balance Usage					
<b>Total Revenues &amp; Fund Balance</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Fund Balance Summary</b>	
Fund Balance as of 6/30/19	1,968
To Be Used in FY	0
<b>Remaining Fund Balance for Future Years</b>	<b>1,968</b>

SCR911 PRELIMINARY BUDGET FY 20/21

**DEBT SERVICE  
EXPENDITURES (700650)**

Acct #	Description	Adopted FY 19 20	YTD	Est. Actual FY 19 20	Prelim FY 20 21
62345	Bond Paying Agent Fees	3,205		3,205	3,205
74110	Principal	294,391		294,390	303,722
	Lease Revenue Bonds	150,000			155,000
	CAD Premier One 4 of 10	144,391			148,722
74425	Interest on Long Term Debt	173,982		173,981	164,775
	Lease Revenue Bonds	135,463			130,588
	CAD Premier One 4 of 10	38,519			34,187
	<b>Total Expenditures</b>	<b>471,578</b>		<b>471,576</b>	<b>471,703</b>

**DEBT SERVICE  
REVENUE (700650)**

40430	Interest Income	2,200		4,476	4,000
42044	Member Contributions	469,378		469,375	467,703
	County	47.53%	223,095		222,299
	Capitola	11.96%	56,138		55,937
	Santa Cruz	22.86%	107,300		106,917
	Watsonville	17.65%	82,845		82,550
	Revenue subtotal				471,703
	Fund Balance				
74425	Transfer in from Contingency				
	<b>Total Revenue</b>	<b>471,578</b>	<b>0</b>	<b>473,851</b>	<b>471,703</b>

Note: Fund Balance was -\$403 as of 6/30/19

**COST SHARING SCHEDULE**

	<b>Total</b>	<b>County</b>	<b>Capitola</b>	<b>Santa Cruz</b>	<b>Watsonville</b>	<b>Fire</b>	<b>Ambulance</b>	<b>Hollister</b>	<b>San Benito</b>
<b>Operating Expenditures FY 20/21</b>	<b>8,030,424</b>	<b>2,097,474</b>	<b>572,481</b>	<b>1,954,083</b>	<b>1,302,755</b>	<b>253,232</b>	<b>474,166</b>	<b>998,251</b>	<b>377,983</b>
		26.12%	7.13%	24.33%	16.22%	3.15%	5.90%	12.43%	4.71%
<b>Operating Credits</b>									
EOC Rent (Operating)	(20,291)	(7,181)	(1,960)	(6,690)	(4,460)				
Interest (Operating)	(10,000)	(3,539)	(966)	(3,297)	(2,198)				
Other (Operating)	(637,933)	(225,764)	(61,624)	(210,327)	(140,218)				
		35.39%	9.66%	32.97%	21.98%				
<b>Net Operating</b>	<b>7,362,200</b>	<b>1,860,990</b>	<b>507,931</b>	<b>1,733,769</b>	<b>1,155,879</b>	<b>253,232</b>	<b>474,166</b>	<b>998,251</b>	<b>377,983</b>
<b>Debt Service Expenditures</b>	<b>471,703</b>	<b>224,200</b>	<b>56,416</b>	<b>107,831</b>	<b>83,256</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Debt Service Credits</b>									
Interest Earnings + Fund Balance	(4,000)	(1,901)	(478)	(914)	(706)	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
<b>Net Debt Service</b>	<b>467,703</b>	<b>222,299</b>	<b>55,937</b>	<b>106,917</b>	<b>82,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
<b>Capital Credits</b>									
Interest (Capital)	0	0	0	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0	0	0	0
Other (Fund Balance)	0	0	0	0	0	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
<b>Net Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital/Debt Service Subtotal</b>	<b>467,703</b>	<b>222,300</b>	<b>55,937</b>	<b>106,917</b>	<b>82,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cost Sharing Adjustment</b>		<b>(\$100,140)</b>	<b>(\$22,595)</b>	<b>\$6,891</b>	<b>(\$6,676)</b>	<b>\$14,749</b>	<b>\$27,616</b>	<b>\$58,139</b>	<b>\$22,014</b>
<b>TOTAL ANNUAL BUDGET</b>	<b>7,829,903</b>	<b>1,983,149</b>	<b>541,273</b>	<b>1,847,578</b>	<b>1,231,754</b>	<b>267,981</b>	<b>501,782</b>	<b>1,056,390</b>	<b>399,998</b>
Previous FY Total Annual Budget	7,482,197	1,864,556	513,924	1,746,320	1,163,498	263,871	494,235	1,041,243	394,550
Annual % Change	4.65%	6.36%	5.32%	5.80%	5.87%	1.56%	1.53%	1.45%	1.38%
Total Annual SCR911 Budget Change				4.65%					
Total FY 2019/20 Changes	347,706	118,593	27,349	101,258	68,256	4,110	7,547	15,147	5,448

**COST SHARING SCHEDULE cont.**

	<b>Total</b>	<b>County</b>	<b>Capitola</b>	<b>Santa Cruz</b>	<b>Watsonville</b>	<b>Fire</b>	<b>Ambulance</b>	<b>Hollister</b>	<b>San Benito</b>
<b>TOTAL ANNUAL BUDGET</b>	<b>7,829,903</b>	<b>1,983,149</b>	<b>541,273</b>	<b>1,847,578</b>	<b>1,231,754</b>	<b>267,981</b>	<b>501,782</b>	<b>1,056,390</b>	<b>399,998</b>
Santa Cruz City Rent	20,291	0	0	20,291	0	0	0	0	0
Reimbursements - Users	46,588	20,448	0	3,381	1,935	5,824	15,000	0	0
Reimbursements - Fire/EMS GIS	135,000	0	0	24,255	13,881	33,603	63,261	0	0
Reimbursements - SCMRS Moblie Support	85,070			7,129	7,129	30,416	9,030	20,436	10,931
SCMRS	598,376	177,626	40,414	276,411	103,925				
<b>Total Actual Charges</b>	<b>8,715,228</b>	<b>2,181,223</b>	<b>581,687</b>	<b>2,179,045</b>	<b>1,358,624</b>	<b>337,823</b>	<b>589,073</b>	<b>1,076,826</b>	<b>410,928</b>
	2019/2020	2,152,156	548,845	2,046,297	1,300,990	333,057	581,330	1,061,238	405,245
		1.35%	5.98%	6.49%	4.43%	1.43%	1.33%	1.47%	1.40%



## FIRE DISTRICT COST SHARING PLAN

**Total Annual Authority Budget**      \$7,829,903  
**Fire District Share**                      \$267,981

<u>Fire Service</u>	<u>Dist. %</u>	<u>Annual Charge Basic Services</u>	<u>Annual Charge TelCo Services</u>	<u>Total Charges Basic and TelCo</u>
Aptos/La Selva	20.92%	\$56,062	\$0	\$56,062
Ben Lomond	3.49%	\$9,353	\$0	\$9,353
Boulder Creek	6.98%	\$18,705	\$1,140	\$19,845
Branciforte	1.21%	\$3,243	\$0	\$3,243
Central	43.69%	\$117,081	\$0	\$117,081
Felton	5.04%	\$13,506	\$0	\$13,506
Scotts Valley	16.91%	\$45,316	\$0	\$45,316
Zayante	1.76%	\$4,716	\$0	\$4,716
<b>Totals</b>	<b>100.0%</b>	<b>\$267,981</b>	<b>\$1,140</b>	<b>\$269,121</b>

Santa Cruz	NA	NA		
Watsonville	NA	NA		
AMR	NA	NA		

<u>Fire Service</u>	<u>Dist. %</u>	<u>Hiplink and Firedispatch Website</u>	<u>Technology Reimbursements (GIS)</u>	<u>Mobile Support</u>	<u>Total Charges Misc</u>	<u>FY 20/21 Grand Total Charges</u>	<u>FY 19/20</u>	<u>+/- change</u>	<u>% change</u>
Aptos/La Selva	9.80%	\$980	\$7,030	\$5,703	\$13,713	\$69,775	\$68,792	\$983	1.43%
Ben Lomond	1.63%	\$163	\$1,169	\$2,852	\$4,184	\$13,536	\$13,331	\$205	1.54%
Boulder Creek	3.27%	\$327	\$2,346	\$3,802	\$6,475	\$26,320	\$25,951	\$369	1.42%
Branciforte	0.57%	\$57	\$409	\$951	\$1,416	\$4,659	\$4,589	\$70	1.53%
Central	20.46%	\$2,046	\$14,678	\$8,079	\$24,803	\$141,884	\$139,914	\$1,970	1.41%
Felton	2.36%	\$236	\$1,693	\$2,376	\$4,305	\$17,812	\$17,553	\$259	1.47%
Scotts Valley	7.92%	\$792	\$5,682	\$4,277	\$10,751	\$56,067	\$55,279	\$788	1.42%
Zayante	0.83%	\$83	\$595	\$2,376	\$3,055	\$7,771	\$7,648	\$123	1.61%
<b>Sub-totals</b>	<b>46.84%</b>	<b>\$4,684</b>	<b>\$33,603</b>	<b>\$30,416</b>	<b>\$68,703</b>				
Santa Cruz	33.81%	\$3,381	\$24,255	\$7,129	\$34,765	\$34,765			
Watsonville	19.35%	\$1,935	\$13,881	\$7,129	\$22,945	\$22,945			
Hiplink/Fire dispatch.com		\$10,000							
<b>TOTAL FIRE</b>	<b>100.0%</b>	<b>\$10,000.00</b>	<b>\$71,739.00</b>	<b>\$5,400</b>	<b>\$87,139</b>				

SCR911 PRELIMINARY BUDGET FY 20/21

<b>AMR</b>	<b>\$63,261.00</b>	<b>\$9,030</b>	<b><u>AMR MDC</u></b>	
			<b><u>Maintenance</u></b>	
			<b>\$15,000</b>	<b>\$87,291</b>
	<b>\$135,000</b>		<b>\$15,000</b>	<b>\$150,000</b>

**SCHEDULE OF PAYMENTS**

	<b>Total</b>	<b>County</b>	<b>Capitola</b>	<b>Santa Cruz</b>	<b>Watsonville</b>	<b>Fire</b>	<b>Ambulance</b>	<b>Hollister</b>	<b>San Benito</b>
<b>Operations - 9-1-1</b>									
Operational Billing	7,362,200	1,860,990	507,931	1,733,769	1,155,879	253,232	474,166	998,251	377,983
EOC Rent	20,291			20,291					
User Reimbursements	46,588	20,448	0	3,381	1,935	5,824	15,000	0	0
Fire/EMS Tech Reimbursements	135,000	0	0	24,255	13,881	33,603	63,261	0	0
Cost Sharing Adjustment		(100,140)	(22,595)	6,891	(6,676)	14,749	27,616	58,139	22,014
Sub total	7,564,079	1,781,298	485,335	1,788,588	1,165,020	307,407	580,043	1,056,390	399,998
<b>Operations - SCMRS</b>									
SCMRS	85,070	0	0	7,129	7,129				
SCMRS	598,376	177,626	40,414	276,411	103,925	0	0	0	0
Sub total	683,446	177,626	40,414	283,540	111,053				
<b>Total Operational Billing</b>	<b>8,247,525</b>	<b>1,958,924</b>	<b>525,749</b>	<b>2,072,128</b>	<b>1,276,074</b>	<b>307,407</b>	<b>580,043</b>	<b>1,056,390</b>	<b>399,998</b>
<b>Debt Service</b>	467,703	222,299	55,937	106,917	82,550				
<b>Capital</b>	0	0	0	0	0				
<b>Total</b>	<b>8,715,228</b>	<b>2,181,223</b>	<b>581,687</b>	<b>2,179,045</b>	<b>1,358,624</b>	<b>337,823</b>	<b>589,073</b>	<b>1,076,826</b>	<b>410,928</b>
6/15 - 1st Qtr Operations 9-1-1 (35%)	1,827,084	623,454	169,867	626,006	407,757				
6/15 - 1st Qtr Operations SCMRS (35%)	214,422	62,169	14,145	99,239	38,869				
7/1 - 1st Half User Fees (50%)	463,448					168,912	294,536	538,413	205,464
9/15 - 1st Half Capital (50%)	0	0	0	0	0				
		47.53%	11.96%	22.86%	17.65%				
9/15 - 1st Half Debt Service (50%)	233,851	111,150	27,969	53,458	41,275				
		47.53%	11.96%	22.86%	17.65%				
9/15 - 2nd Qtr Operations 9-1-1 (25%)	1,305,060	445,324	121,334	447,147	291,255				
9/15 - 2nd Qtr Operations SCMRS (25%)	153,158	44,407	10,103	70,885	27,763				
12/15 - 3rd Qtr Operations 9-1-1 (25%)	1,305,060	445,324	121,334	447,147	291,255				
12/15 - 3rd Qtr Operations SCMRS (25%)	153,158	44,407	10,103	70,885	27,763				
1/15 - 2nd Half User Fees (50%)	463,448					168,912	294,536	538,413	205,464
3/15 - 2nd Half Capital (50%)	0	0	0	0	0				
		47.53%	11.96%	22.86%	17.65%				
3/15 - 2nd Half Debt Service (50%)	233,851	111,150	27,969	53,458	41,275				
		47.53%	11.96%	22.86%	17.65%				
3/15 - 4th Qtr Operations 9-1-1 (15%)	783,036	267,195	72,800	268,288	174,753				
3/15 - 4th Qtr Operations SCMRS (15%)	91,895	26,644	6,062	42,531	16,658				
	<b>7,227,474</b>								

SCR911 PRELIMINARY BUDGET FY 20/21

Santa Cruz Metro Records Management System  
**OPERATING BUDGET - EXPENSES (700690)**

Acct #	Description	Adopted FY 19 20	YTD	Est. Actual FY 19 20	PRELIM FY 20 21
51000	Regular Pay	260,157		260,000	273,215
51005	Overtime	600		0	600
52010	Medicare, OASDI	3,200		3,327	3,327
52015	Retirement (PERS)	42,711		42,378	46,282
53010	Insurance and Benefits	44,687		46,673	35,727
53015	Unemployment	840		567	840
54010	Workers Compensation	1,200		1,720	1,200
51010	Extra Help	0			0
<b>Total Salary/Benefits</b>		<b>353,395</b>	<b>0</b>	<b>354,665</b>	<b>361,191</b>
61221	Telephone and Telegraph	8,000		1,290	4,000
61312	Inventoriable Items	4,000		1,400	4,000
61730	Maintenance/System	52,050		50,520	67,797
62111	Misc. Expenses/Svs.	1,000		0	1,000
62217	Non-Inventory Items	1,300		1,300	1,300
62218	Paper	500		500	500
62219	Computer Software	4,830		3,000	18,850
62223	Supplies	1,000		250	1,000
62301	Accounting/Audit Fees	2,000		2,000	2,000
62365	Managment Services/In. Overhead	48,224		48,224	48,224
62381	Professional Services	2,500		2,500	2,500
62420	Legal Notices/Publications	500		0	500
62914	Training	5,000		4,110	5,000
62926	Mileage	2,000		911	2,000
62928	Travel	2,000		2,000	3,000
62930	Registration	1,000		1,100	1,600
98700	Approp for Contingency	32,000		32,000	32,000
<b><u>CAPITAL PROJECT</u></b>					
86204	Records Management System Debt Service	300,000		265,916	127,453
<b>Total Serv./Supp.</b>		<b>467,904</b>	<b>0</b>	<b>417,021</b>	<b>322,724</b>
<b>TOTAL EXPENSES</b>		<b>821,299</b>	<b>0</b>	<b>771,686</b>	<b>683,916</b>

**Santa Cruz Metro Records Management System  
OPERATING BUDGET - REVENUE (700690)**

Acct #	Description		Adopted FY 19 20	YTD	Est. Actual FY 19 20	PRELIM FY 20 21
40430	Interest		1,500		1,451	120
41654	Employee Medical Charges		3,211		2,314	350
42384	Other Revenue (MDC/Other Users)					85,070
42044	Member Contributions		662,827		662,827	598,376
	Transfer in from Fund Balance		153,822		153,822	0
		Santa Cruz	<b>29.46%</b>	167,480	167,480	<b>196,604</b>
		SC In Car Support		78,243	78,243	<b>79,807</b>
		Capitola	<b>6.06%</b>	34,921	34,921	<b>40,414</b>
		Watsonville	<b>20.50%</b>	114,701	114,701	<b>103,925</b>
		SC County	<b>43.99%</b>	267,482	267,482	<b>177,626</b>
	SCMRS MDC Hardware Maintenance		79,807			
42384	Other Revenue (MDC /Other Users)		83,234			85,070
	Aptos LaSelva Fire Reimbursement		5,580			5,703
	Ben Lomond Fire Reimbursement		2,790			2,852
	Boulder Creek Fire Reimbursement		3,720			3,802
	Branciforte Fire Reimbursement		930			951
	Central Fire Reimbursement		7,905			8,079
	Felton Fire Reimbursement		2,325			2,376
	Santa Cruz Fire Reimbursement		6,975			7,129
	Scotts Valley Fire Reimbursement		4,185			4,277
	Watsonville Fire Reimbursement		6,975			7,129
	Zayante Fire Reimbursement		2,325			2,376
	AMR (Santa Cruz) Reimbursement		8,835			9,030
	AMR (San Benito) Reimbursement		2,790			2,852
	San Benito Sheriff Reimbursement		7,905			8,079
	Hollister Police Reimbursement		15,810			16,634
	Hollister Fire Reimbursement		4,185			3,802
	<b>Revenue Subtotal</b>		750,772	0	820,414	768,986
	Revenue Less Expenses					
			<b>Adopted</b>		<b>Est. Actual</b>	
	<b>TOTAL REVENUE</b>		<b>750,772</b>		<b>820,414</b>	<b>683,916</b>

SCR911 PRELIMINARY BUDGET FY 20/21

Annual SCMRS Budget Change from Previous FY **-16.73%**

SCR911 PRELIMINARY BUDGET FY 20/21

**FY 2020/21 OPERATING BUDGET JUSTIFICATION  
EXPENSES  
Salaries and Benefits**

<b>51000</b>	<b>Regular Salaries</b>	<b>\$ 4,062,113</b>
	This funds the full year of operations and includes all current and negotiated salary compensation (including all incentives) for all funded positions.	
<b>51005</b>	<b>Overtime Pay</b>	<b>\$ 407,929</b>
	This estimates the cost of overtime based upon our actual experience and continuing a modified unscheduled time-off process. It also includes additional overtime needed for training new staff and project management.	
<b>51010</b>	<b>Extra Help</b>	<b>\$ 122,000</b>
	This account funds five Extra Help Dispatchers.	
<b>51040</b>	<b>Differential Pay</b>	<b>\$ 118,000</b>
	This account will fund Night Shift Premium costs for actual dispatcher hours worked between 6:00 pm and 6:00 am per our MOU agreement.	
<b>52010</b>	<b>Medicare Taxes</b>	<b>\$ 76,000</b>
	This funds Medicare taxes based upon the Federal employer rate of 1.45% of payroll for full-time, PERS covered employees and 7.65% of payroll for Extra-Help, non PERS covered employees.	
<b>52015</b>	<b>Retirement</b>	<b>\$ 740,437</b>
	This estimates the actual cost of participation in the PERS retirement system based upon our employer rate for each of our three CalPERS retirement plans. Rates for 2@55 (42% of our employees) = 11.03% plus underfunded liability of \$4434,599, 2@60 = 8.79% (5% of our employees), and 2@62 = 7.73% (54% of our employees).	
<b>53010</b>	<b>Insurance and Benefits</b>	<b>\$ 1,029,720</b>
	This estimates the costs of the Group Health Insurance program (based upon dependant data from work force demographics) which includes all health, dental, vision, life, long term disability, and employee assistance coverage (including associated plan FY 2020/21 administration fees) in accordance with the limits as specified within Policy No. 1300 (Benefits) and the MOU. Partial, off-setting revenue received is deposited into Revenue Acct. No. 1654 - Employee Medical Charges from Authority employees who are "over the cap".	
<b>53015</b>	<b>Unemployment</b>	<b>\$ 14,000</b>
	Funds from this account will be used to pay the standard unemployment tax (4% of the first \$7,000 paid to each employee).	
<b>54010</b>	<b>Worker's Compensation</b>	<b>\$ 34,000</b>
	This estimates the cost of Worker's Compensation Insurance coverage based upon the Public Safety Dispatcher (Clerical) calculated rate from SDRMA.	

SCR911 PRELIMINARY BUDGET FY 20/21

**FY 2020/21 OPERATING BUDGET JUSTIFICATION**  
**Services and Supplies**

<b>61215</b>	<b>Radio Services</b>	<b>\$ 23,634</b>
	This account funds the full year of radio service maintenance for all Authority Radio equipment.	
<b>61221</b>	<b>Telephone and Telegraph</b>	<b>\$ 90,000</b>
	This estimates the equipment, line, toll, and message rate phone charges for the administrative and operational phone lines and service charges for cellular phones. Funds from this account will also be used to fund all lease line radio circuit charges at the primary and alternate site based upon the actual costs of the installed lines and the web-based lease on the CodeRed emergency communication system (\$15,000).	
<b>61312</b>	<b>Inventoriable Items</b>	<b>\$ 28,000</b>
	This account is used to purchase equipment for the Communications Center such as computers, printers, etc. This year's funds include the first year of a lease payment to upgrade all 15 CAD workstations at the main dispatch center.	
<b>61535</b>	<b>Other Insurance</b>	<b>\$ 63,500</b>
	This account includes the S.D.R.M.A. estimated amount to fund all General Commercial Liability, Public Officials Errors and Omissions, Employment Practices Liability, Property and Equipment, and Dispatcher/9-1-1 Errors and Omissions Insurance coverage. This account will also fund an additional \$5 million commercial umbrella policy rider and Rental Interruption Insurance per Auditor recommendation.	
<b>61730</b>	<b>Maint/Other Equipment (Systems)</b>	<b>\$ 470,674</b>
	Funds from this account will be used to pay the annual maintenance costs to cover all components of our PulsePoint System, Premier One Computer-Aided-Dispatch System, Digital Paging Interfaces, scheduling software, and Emergency Medical Dispatch software, voice recorder, ESRI GIS system, and edge security appliance.	
<b>61845</b>	<b>Maint/Structure and Grounds</b>	<b>\$ 85,000</b>
	General building maintenance, including O&M, HVAC, Generator, Landscape, and Janitorial. For FY 20/21 we are recommending removal/replacement of dead and dying trees in front landscape (\$22,000)	
<b>62111</b>	<b>Miscellaneous Non-Inventoriable Items</b>	<b>\$ 8,500</b>
	Funds from this account will be used to purchase chairs, speakers, and headsets to support the Dispatch operation	
<b>62218</b>	<b>Paper</b>	<b>\$ 5,000</b>
	Funds in this account will be used to publish Operating and Training Manuals, Newsletters, Annual Reports, Meeting Minutes as well as other normal paper needs.	



SCR911 PRELIMINARY BUDGET FY 20/21

***FY 2020/21 OPERATING BUDGET JUSTIFICATION***

**Services and Supplies (Cont.)**

<b>62220</b>	<b>Computer Software</b>	<b>\$ 53,878</b>
	<p>Software purchases and subscription services. New for FY 20/21 are NeoGov HR management software (\$20,000) to get the authority away from manual employee/recruit tracking. Also, new for FY 20/21 is to modernize our email solution and provide all employees with a SCR911.org email address (for the first time)</p>	
<b>62223</b>	<b>Supplies</b>	<b>\$ 20,000</b>
	<p>Funding for this account is based on our current and historical costs of operations. It includes all miscellaneous office supplies which are not heretofore covered within another account. The estimate also takes into account the need for training supplies, binders, specialized duplicating, training aids, facility replacement items and all other small supply items.</p>	
<b>62301</b>	<b>Auditing and Accounting</b>	<b>\$ 29,000</b>
	<p>Estimated based upon current year per check payroll charges and the anticipated cost of a one year audit.</p>	
<b>62325</b>	<b>Data Processing Charges</b>	<b>\$ 44,200</b>
	<p>This account will fund the County-imposed annual charges for the connection and use of the Law Enforcement Message switching computer used to access State and National Crime Informational databases and other local systems.</p>	
<b>62381</b>	<b>Professional Services</b>	<b>\$ 31,500</b>
	<p>Funds from this account will be used to fund anticipated charges associated with actuarial services. New for FY 20/21 is to \$20,000 to modernize and professionalize our website.</p>	
<b>62610</b>	<b>Rents and Leases (Structures)</b>	<b>\$ 21,000</b>
	<p>This account funds our space in Watsonville and Hollister for both of the Alternate Sites.</p>	
<b>62914</b>	<b>Education and Training</b>	<b>\$ 10,000</b>
	<p>Funds in this account will pay the costs associated with our on-site training events and selected off-site Seminars such as CalNENA, CPR training for any new employee, the training of additional EMD Dispatchers, and Medical Priority Dispatch (MPSD) training tuition.</p>	

**FY 2020/21 OPERATING BUDGET JUSTIFICATION  
Services and Supplies (Cont.)**

<b>62928</b>	<b>Travel</b>	<b>\$</b>	<b>8,700</b>
	<p>This account funds the travel expenses for Authority employees for off-site events. This fund doesn't include travel expenses for reimbursable training activities covered by the \$10,000 training allotment from the State of California.</p> <p>This year's proposed travel includes:</p> <ol style="list-style-type: none"> <li>1. Attendance by Systems and Operations staff at the Annual Motorola Users Group Conference. This 4-day event is hosted by our CAD vendor and provides a forum for current Motorola CAD users to expand their knowledge of existing CAD software and to influence the design and development of future CAD software.</li> <li>2. Attendance by Admin Staff members to management training events crucial for succession planning and professional development.</li> </ol>		
<b>63070</b>	<b>Utilities</b>	<b>\$</b>	<b>102,000</b>
	<p>This account will fund PG&amp;E, water, and garbage based upon our actual experience.</p>		
<b>98700</b>	<b>Contingency (Operating Budget)</b>	<b>\$</b>	<b>308,862</b>
	<p>This account includes the 4% reserve as required by the JPA Agreement.</p>		

SCR911 PRELIMINARY BUDGET FY 20/21

**FY 2020/21 OPERATING BUDGET JUSTIFICATION  
REVENUE**

<b>40430</b>	<b>Interest</b>	<b>\$ 10,000</b>
	Contributions and are based upon historical experience and anticipated payment schedules.	
<b>40440</b>	<b>Rents and Concessions</b>	<b>\$ 70,500</b>
	Funds in this account will be received from Verizon Wireless (\$34,281) for one year of tower space rent based upon the terms of their Agreements plus \$16,900 for Verizon's portion of our PGE Electrical bill and \$20,291 for rental income from the EOC.	
<b>41654</b>	<b>Medical Charges - Employees</b>	<b>\$ 49,491</b>
	monthly medical premiums exceed the negotiated amounts outlined in the MOU.	
<b>42047</b>	<b>Charges for Current Services</b>	<b>\$ 2,226,151</b>
	Funds in this account will be received from the Fire Districts, the County Paramedic Transportation Provider (AMR), the City of Hollister, and the County of San Benito. The amount is determined by the approved cost sharing formula, which sets Associate Member percentages based on Calls for Service (CFS) as measured by our CAD (during the model years as approved) and an approved Minimum Staffing Model.	
<b>42044</b>	<b>Member Contributions</b>	<b>\$ 5,136,049</b>
	Funds in this account will be received from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing formula approved in February 2019 and the calculation of CFS data (using the model years of 2016,2017, and 2018 as required). Adjustments are also made to account for capital/debt service contributions and cost sharing adjustments necessary to arrive at each agency's appropriate percentage of Total Annual Budget (see <i>Cost Sharing Schedule, Actual to be Charged</i> ).	
<b>42384</b>	<b>Other Revenue</b>	<b>\$ 360,812</b>
	occasional and/or specialized users and recording reproduction charges. An additional \$46,258 in User Agency reimbursements for 1) CAD/Fire Station Alerting lease line charges, 2) AMR MDC maintenance, and 4) County HSA reimbursements for a) support and distribution of ambulance provider performance reports, b) remote recording of Hospital to Medic communication lines, and c) remote CAD and recorder access. The account also anticipates receiving \$135,000 from All Member and User Agencies to support contracted GIS and mapping services and \$48,224 from SCMRS for Indirect Management Overhead charges.	
<b>NA</b>	<b>Previous Year Budget Surplus</b>	<b>\$ 176,449</b>
	Funds in this balance will be used to reduce Member Contributions.	
<b>NA</b>	<b>Previous Year Reserve Excess</b>	<b>\$ 308,862</b>
	It is anticipated that the Operating Contingency for FY 2019/20 will remain positive, and as such, it will be used to reduce Member Contributions and User fees as required by our Joint Powers Agreement.	

SCR911 PRELIMINARY BUDGET FY 20/21

**FY 2020/21 DEBT SERVICE BUDGET JUSTIFICATION  
EXPENSES**

<b>74110</b>	<b>Principal on Long Term Debt</b>	<b>\$</b>	<b>303,722</b>
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This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the third of 10 payments of principal for the Premeir One CAD mainframe.

<b>74425</b>	<b>Interest on Long Term Debt</b>	<b>\$</b>	<b>164,775</b>
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This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the third of 10 payments of principal for the Premeir One CAD mainframe.

<b>62345</b>	<b>Bond Paying Agent Fees</b>	<b>\$</b>	<b>3,205</b>
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This account funds the annual administration fees to be paid to the Bond Trustee (Bank of New York). This account also funds the annual Rebate Calculation fee to be performed by Harrell and Associates.

<b>40430</b>	<b>Interest/Excess Reserves</b>	<b>\$</b>	<b>4,000</b>
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Funds in this account will be used to off-set Debt Service payments.

<b>40244</b>	<b>Member Contributions</b>	<b>\$</b>	<b>467,703</b>
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Funds in this account will be collected from the four Member Agencies. The amounts for each Agency are calculated based upon the capital cost sharing percentages used to secure the Bonds. These amounts are partially off-set by additional User fees (see *Cost Sharing Schedule, Cost Sharing Adjustment*) and space rental payments (Santa Cruz City EOC and Verizon Wireless) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see *Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges*).

SCR911 PRELIMINARY BUDGET FY 20/21  
**FY 2020/21 CAPITAL BUDGET JUSTIFICATION**  
EXPENSES

<b>96204</b>	<b>Capital Equipment</b>	<b>\$</b>	<b>-</b>
	No capital purchases are planned for FY 19/20		
<b>61854</b>	<b>Building Upgrades/Maint.</b>	<b>\$</b>	<b>-</b>

SCR911 PRELIMINARY BUDGET FY 20/21

**FY 2020/21 CAPITAL BUDGET JUSTIFICATION  
REVENUE**

<b>40430</b>	<b>Interest/Excess Revenues</b>	<b>\$</b>	<b>-</b>
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Contributions and are based upon historical experience and anticipated payment schedules. There will be no interest anticipated in this sub-object as no revenue will be collected to fund the first-year of the capital projects.

<b>42044</b>	<b>Member Contributions</b>	<b>\$</b>	<b>-</b>
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Funds in this account are typically collected from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing percentages used to secure financing. These amounts are then partially off-set by additional User fees (see *Cost Sharing Schedule, Cost Sharing Adjustment*) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see *Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges*).

SCR911 PRELIMINARY BUDGET FY 20/21

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)  
FY 2020/21 OPERATING BUDGET JUSTIFICATION  
Salaries and Benefits**

<b>51000</b>	<b>Regular Salaries</b>	<b>\$ 273,215</b>
	<p>This funds the full year of operations and includes all current and approved salary compensation for the funded position of one (0.5 FTE) Systems Division Manager, one (1.0 FTE) Systems Supervisor and one (1.0 FTE) Senior Systems Technicians.</p>	
<b>52015</b>	<b>Retirement</b>	<b>\$ 46,282</b>
	<p>This estimates the actual cost of participation in the PERS retirement system for the personnel assigned and working on the SCMRS program. The amount is based upon the Authority employer rate schedule of 9.409% plus the appropriate percentage of the agency's underfunded accrued liability.</p>	
<b>53010</b>	<b>Insurance and Benefits</b>	<b>\$ 35,727</b>
	<p>This estimates the costs of the Group Health Insurance program (based upon dependant data from the 2.5 currently funded employees) which includes all health, dental, vision, drug, life, long term disability, and employee assistance coverage in accordance with the limits as specified within Policy No. 1300 (Benefits).</p>	
<b>Services and Supplies</b>		
<b>61730</b>	<b>Maintenance/Systems</b>	<b>\$ 67,797</b>
	<p>This account funds annual hardware and software maintenance charges for Cyrun Corp. (RMS), RadioIP (network management/VPN software), Identity Automation (two-factor authentication solution), Cradlepoint (mobile routers), Endpoint Protection subscriptions, and Track-It.</p>	
<b>61730</b>	<b>Software</b>	<b>\$ 18,850</b>
	<p>The software budget includes \$1,830 for P1 software licenses and \$3,000 for miscellaneous software expenses.</p>	
<b>62365</b>	<b>Management Services/Overhead</b>	<b>\$ 48,224</b>
	<p>time and costs not otherwise itemized within this budget unit that are expended to support the administration of the program and budget, supervision of the SCMRS assigned staff, and to provide office space for SCMRS operations. The fee is determined through the use of an overhead formula which is reviewed annually by the Controller for the Authority.</p>	
<b>62914</b>	<b>Training</b>	<b>\$ 5,000</b>
	<p>Additional funds are requested in this unit in anticipation of a new RMS solution which may require SCMRS staff to attend training or develop additional skills.</p>	
<b>86204</b>	<b>Fixed Assets</b>	<b>\$ 127,453</b>

SCR911 PRELIMINARY BUDGET FY 20/21

SCMRS will be purchasing an RMS Solution on behalf of the participating agencies. Actual first year costs will be determined during contract negotiations. This is an estimate assuming first year maintenance is included, and purchase price is \$2,000,000, financed over 7 years.



SCR911 PRELIMINARY BUDGET FY 20/21

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)  
 FY 2020/21 OPERATING BUDGET JUSTIFICATION  
 REVENUE**

<b>40430</b>	<b>Interest</b>	<b>\$ 120</b>
	Funds in this account represent interest received and are based upon historical experience and anticipated payment schedules.	
<b>42044</b>	<b>Member Contributions</b>	<b>\$ 598,376</b>
	The amounts for each City are calculated based upon the provisional population estimates compiled by the State of California and are adjusted annually in accordance with the provisions of the SCMRS Agreement. The account also anticipates collection of additional fees from the City of Scotts Valley to support their Cyrun CAD software maintenance agreement.	
<b>41654</b>	<b>Other Revenue</b>	<b>\$ 83,234</b>
	Funds in this account are received from other User Agencies to reimburse personnel costs in support of the P1 Mobile Data Computer program and system participation agreements.	
<b>NA</b>	<b>Previous FY Budget Surplus</b>	<b>\$ -</b>
	Excess funds will not be applied to offset expenses but will be compiled in the SCMRS Fund Balance.	