



**SANTA CRUZ REGIONAL 9-1-1**  
495 Upper Park Road, Santa Cruz, California 95065  
831.471.1000 Fax 831.471.1010  
Dennis Kidd, General Manager

Date: February 6, 2017  
To: Users Committee Members  
From: Beth Wann, Senior Administrative Assistant *BW*  
Subject: **USERS COMMITTEE MEETING**

The next Users Committee, Law Enforcement and Fire/EMS Subcommittees are scheduled to meet as follows. The meeting packet is attached.

**When:** Monday, February 13, 2017  
**SCR9-1-1 Conference Room**  
**495 Upper Park Road, Santa Cruz**

**Times:** 1330 Hours = Law Subcommittee  
1345 Hours = Users Committee  
1415 Hours = Fire/EMS Subcommittee (immediately after Users Committee)

Distribution:

Chief Terrence McManus; Cpt. Tom Held, CPD (CHAIR of Law subcommittee)  
Chief Dave Westrick, and Lt. Eric Olson, HPD  
Sheriff Darren Thompson, Cpt. Tony Lamonica and Don Bradley, SBSO  
Chief Kevin Vogel and DC Rick Martinez, SCPD  
Sheriff Jim Hart, Undersheriff Jeremy Verinsky, and DC Craig Wilson (SECRETARY – SC SO)  
Chief David Honda, WPD  
Chief Jon Jones, Aptos/La Selva Fire (CHAIR of Fire/EMS subcommittee)  
Chief Stacie Brownlee, Ben Lomond Fire (VICE CHAIR – SLV Fire Rep)  
Chief Kevin McClish, Boulder Creek Fire (VICE CHAIR – SLV Fire Rep)  
Interim Chief Steven Hall, Central Fire  
Chief Ron Rickabaugh, Felton Fire (VICE CHAIR – SLV Fire Rep)  
Chief Bob Martin Del Campo, Hollister Fire  
Chief Jim Frawley and DC Jason Hajduk, Santa Cruz Fire  
Chief Dan Grebil and BC Ron Whittle, Scotts Valley and Branciforte Fire (CHAIR of Users – SV/B40)  
Chief Pablo Barreto and DC Rob Ryan, Watsonville Fire  
Chief John Stipes, Zayante Fire (VICE CHAIR – SLV Fire Rep)  
Chris Jones, AMR  
Brenda Brenner, Santa Cruz County EMS  
Kris Mangano, San Benito County EMS  
Nancy Gordon, County OES  
Rosemary Anderson, Santa Cruz County Emergency Services  
Kevin Bowling and Mike Del Fava, County ISD  
Unit Chief Ian Larkin and BC Dan Westbrook, CAL FIRE/San Mateo-Santa Cruz Unit

SCR911: Kidd, Uchida, MacDonald, Spath, Miller, Zube, and Bloss  
SCR911 Reading Board





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Dennis Kidd, General Manager

## **LAW ENFORCEMENT USERS SUBCOMMITTEE MEETING**

### **AGENDA**

MONDAY, February 13, 2017

**1330 Hours**

SCR911 Conference Room  
495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF SEPTEMBER 12, 2016 (NOVEMBER 14, 2016 MEETING CANCELED)
- 5.0 REGULAR AGENDA
  - 5.1 Operational Task Team – Update (Zube)
    - 5.1.1 Policy Review and Approval
- 6.0 OTHER ISSUES
- 7.0 ROUNDTABLE
- 8.0 ADJOURNMENT / NEXT MEETING

The next meeting is scheduled for Monday, **March 13, 2017** at 1330 hours.





**SANTA CRUZ REGIONAL 9-1-1**  
495 Upper Park Road, Santa Cruz, California 95065  
831.471.1000 Fax 831.471.1010  
Dennis Kidd, General Manager

**LAW SUBCOMMITTEE MEETING  
MINUTES  
September 12, 2016**

**1.0 CALL TO ORDER**

The meeting was called to order at 1330 hours.

**2.0 ROLL CALL/INTRODUCTIONS**

A sign-in sheet was circulated and introductions made.

Present:

SCR911: Dennis Kidd, Stephanie Zube, and Amethyst Uchida

USERS: Chief Rudy Escalante, CPD (Chair); Undersheriff Jeremy Verinsky, SCSO; Deputy Chief David McCartney, WPD; Sergeant Dan Winn, HPD; and Sergeant Tony Lamonica, SBSO.

OTHERS:

**3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA**

There were no changes to the agenda.

**4.0 APPROVAL OF MINUTES OF JULY 11, 2016 MEETING**

With a motion by McCartney and second by Verinsky, the minutes of July 11, 2016 were approved as printed.

**5.0 REGULAR AGENDA**

**5.1 Operational Task Team Update**

Zube reported the Task Team will resume regular meetings in October and she noted the team will focus on finishing up the Active Assailant response plan. Zube informed the group that this is the last item on the team's list of goals for the year.

5.1.1 Policy Review and Approval  
None.



## 6.0 OTHER ISSUES

- 6.1 Escalante noted a new Chair of the Law Subcommittee needs to be selected due to his pending retirement. The group concurred that Verinsky will move into the role of Chair of the Law Subcommittee.
- 6.2 Kidd noted the due diligence on the part of his staff in working on the CAD replacement project and reviewing Motorola's proposal. He informed the group that, as per the Fire Users' request, a CAD comparison has been completed and will be presented at the Users meeting. Kidd encouraged the Law Subcommittee members to voice any questions or concerns they may have. Escalante reminded the group that Motorola is a good fit for the agency since they are currently in contract with them and it would mean an upgrade and not a new system. Verinsky reiterated comments he made while hosting a User's Tech Meeting with Chief Frawley in which he noted that whatever CAD system is chosen needs to work well for NetCom and the dispatchers as they are the end users. He added that, should any of the User agencies decide the Motorola mobile system doesn't work for them, they could have the option of purchasing a separate system that could be tied in.

## 7.0 ROUND TABLE

- Verinsky reported that Chief Marsh has announced his retirement effective in December. Steve Carney will be the new Chief Deputy and taking over the Corrections Bureau.
- Lamonica reported San Benito SO is about a month away from getting their new RMS system, Track Net.

## 8.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1343 hours. The next regularly scheduled meeting will be Monday, **November 14, 2016** at 1330 hours at the SCR9-1-1 Conference Room.

Minutes taken by Beth Wann, SCR9-1-1 Senior Administrative Assistant



## **USERS COMMITTEE MEETING AGENDA**

MONDAY, February 13, 2017

SCR911 Conference Room

**1345** hours

495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF SEPTEMBER 12, 2016 (NOVEMBER 14, 2016 MEETING CANCELED) MEETING
- 5.0 PUBLIC COMMENTS – Any person may address the User’s Committee during its Public Comments period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Public Comments. All Public Comments must be directed to an item not listed on today’s Regular Agenda. Users Committee members will not take action or respond immediately to any Public Comments presented, but may choose to follow up at a later time, either individually, or on a subsequent Users Committee Agenda.
- 6.0 REGULAR AGENDA
  - 6.1 Systems Division Update - Status Reports (Uchida)
  - 6.2 Coordination on Major Events Involving Fire and Law – Discuss (All)
  - 6.3 CAD/RMS/MDC Long Term – Update (Kidd)
  - 6.4 Approve 2017 Users Committee Meeting Schedule
- 7.0 OTHER ISSUES
  - 7.1 Presentation of 2016 Annual Report - (Staff)
- 8.0 CORRESPONDENCE
- 9.0 ROUND TABLE
- 10.0 ADJOURNMENT AND NEXT MEETING

The next meeting is scheduled for Monday, **March 13, 2017** at 1345 hrs, immediately following the Law Users Subcommittee meeting.





**USERS COMMITTEE MEETING  
MINUTES  
September 12, 2016**

1.0 CALL TO ORDER

Chief Grebil called the meeting to order at 1345 hours.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated and introductions were made.

Present:

USERS:

<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Law:		
Capitola PD	Chief Rudy Escalante	
Hollister PD	Sgt. Dan Winn	
San Benito SO	Capt. Tony Lamonica	
Santa Cruz PD		Deputy Chief Steve Clark
Santa Cruz SO	Undersheriff Jeremy Verinsky	
Watsonville PD	DC David McCartney	
Fire:		
Aptos/La Selva		Chief Jon Jones
Boulder Creek Central	Chief Kevin McClish	
Felton		Chief Jeff Maxwell
Hollister		Asst. Chief Steven Hall
Santa Cruz	Captain Norman Rico Fisher	Chief Ron Rickabaugh
Scotts Valley/B40	Chief Daniel Grebil	Chief Jim Frawley
Watsonville	DC Rob Ryan	
Zayante		Chief John Stipes
SC/SB AMR		Chris Jones
SC/SB HSA	Brenda Brenner	
CAL Fire	BC Dan Westbrook	

SCR911: Dennis Kidd, Amethyst Uchida, and Stephanie Zube

OTHERS:

3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

4.0 APPROVE MINUTES OF JULY 11, 2016 MEETING

With a motion by Escalante and second by McClish, the minutes of July 11, 2016 were approved as printed.

5.0 PUBLIC COMMENTS

None.

6.0 REGULAR AGENDA

6.1 Systems Division Update – Status Reports

Uchida reported the voice recording software was just upgraded. In the near future, any Users that have access to voice recording will get information on how to install, connect, and receive training. She noted that there is a quality assurance integration that she is excited about.

6.2 Coordination on Major Events Involving Fire and Law – Discuss

Zube reported there was a lot of communication regarding logistics and where EMS presence should be staged at the scene for the recent jumper on the highway overpass at 41<sup>st</sup> Avenue. Escalante inquired if there is any value to doing a table top of something like that incident and identify resources. Zube responded that in order to do a coordination of the multiple responses it would mean that everyone would need to be in the room so a Countywide drill would be good, following the completion of the Active Assailant drill.

6.3 CAD/RMS/MDC Long Term – Update

6.3.1 CAD Comparison

Kidd distributed a handout titled “Functional Comparison of Highest Rated CAD Offerings from RFI Review” as prepared by Uchida and attached to these minutes. He noted Motorola and TriTech were the two vendors compared as their CAD systems had the most functionality. Spillman was most lacking in compliance. Uchida reviewed the document with the group and noted, from NetCom’s perspective and in tandem with the CAD consultant, they all concur the migration to the Motorola CAD product would be the best choice. Grebil noted this CAD comparison looks like what was asked for by the Users. Escalante made a motion to move forward with the migration to the Motorola CAD product and Ryan seconded. The motion was unanimously approved. Escalante and Brenner thanked Uchida for her work.

7.0 OTHER ISSUES

7.1 Long Range Radio Infrastructure Management Planning Group - Update

No report.

7.2 Watsonville Alternate Dispatch Site - Update

Kidd reported the remodel to the Watsonville Alternate Dispatch Site is moving forward. A new radio system has been purchased and a project plan will be developed by the vendor. The old furniture from NetCom will be moved down following the radio installation. Kidd noted he is hoping to have the project completed by the end of the year.

8.0 CORRESPONDENCE

No correspondence.

9.0 ROUND TABLE

- Verinsky reported the new Chief Deputy for Corrections will be Carney.
- Lamonica reported there will be a SBSO tabletop exercise in October and November for active shooter.
- Escalante thanked the group for being so great to work with.

10.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1409 hours. The next regularly scheduled meeting will be Monday, **November 14, 2016** at 1345 hours in the SCR9-1-1 Conference Room.

Minutes by: Beth Wann, SCR911 Senior Administrative Assistant





Date: November 14, 2016  
To: Users Committee Members  
From: Beth Wann, Senior Administrative Assistant *BW*  
Subject: 2017 USERS COMMITTEE MEETING SCHEDULE

**RECOMMENDATION:**

**Approve the Users Committee Meeting Schedule for calendar year 2017 as follows:**

Monday, February 13, 2017	1345 hours	NetCom
Monday, March 13, 2017	1345 hours	NetCom
Monday, May 8, 2017	1345 hours	NetCom
Monday, July 10, 2017	1345 hours	NetCom
Monday, September 11, 2017	1345 hours	NetCom
Monday, November 13, 2017	1345 hours	NetCom

**DISCUSSION:**

The proposed meeting schedule for calendar year 2017 would continue holding meetings about every other month on the **second Monday of each month preceding a JPA Board meeting.**

There would be no January meeting; instead meeting in February to allow presentation of the 2016 Annual Report to User agencies prior to the February 23, 2017 Board meeting.

The Law Enforcement subcommittee will continue to meet at 1330 hours, followed by the Users' meeting at **1345** hours, and the Fire/EMS subcommittee will continue to meet immediately after the Users meeting at about **1415** hours.





## **FIRE SERVICE/EMS USERS SUBCOMMITTEE MEETING AGENDA**

MONDAY, February 13, 2017  
(Immediately following Users Committee)

SCR911 Conference Room  
495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF THE SEPTEMBER 12, 2016 (NOVEMBER 14, 2016 MEETING CANCELED) MEETING
- 5.0 REGULAR AGENDA
  - 5.1 Fire/EMS Services Operational Task Team – Update (Zube)
    - 5.1.1 Policy Review and Approval
  - 5.2 Fire/EMS Technology – Update (Uchida)
    - 5.2.1 P1 CAD Project Update
    - 5.2.2 Criteria Based Dispatch
    - 5.2.3 Mobile Data Tech Group
    - 5.2.4 Tasks Update
    - 5.2.5 Long Range Radio Infrastructure Management Planning Group – Fire Only
- 6.0 OTHER ISSUES
- 7.0 ROUNDTABLE
- 8.0 ADJOURNMENT / NEXT MEETING

The next meeting is scheduled for Monday, **March 13, 2017** immediately following the Users Committee meeting.



**FIRE SERVICE/EMS USERS SUBCOMMITTEE MEETING  
MINUTES  
September 12, 2016**

1.0 CALL TO ORDER

Chief McClish called the meeting to order at 1410 hours.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated and introductions made.

Present:

SCR911: Dennis Kidd, Stephanie Zube, and Amethyst Uchida

USERS: Brenda Brenner (County EMS); Kevin McClish (Boulder Creek Fire); Rob Ryan (Watsonville Fire); Dan Westbrook (CalFire); Daniel Grebil (Scotts Valley and Branciforte Fire); and Norman Rico Fisher (Hollister Fire).

OTHERS:

3.0 CONSIDERATION OF LATE ADDITIONS AND CORRECTIONS TO THE AGENDA

4.0 APPROVAL OF MINUTES OF JULY 11, 2016 MEETING

With a motion by Grebil and second by Ryan, the Fire Service/EMS Users Subcommittee meeting minutes of July 11, 2016 were approved as printed.

5.0 REGULAR AGENDA

5.1 Fire/EMS Services Operational Task Team Update

Zube reported the next Fire/EMS Task Team meeting will be in October and they will finish up the response plan for Active Assailant. She believes the initial response of CAD recommendations are done but they still need to review how the notifications are going to go as well as make revisions to the User's guide. Stephanie informed the group she has addressed any agency issues one-on-one as needed, in lieu of meetings.

5.1.1 Policy Review and Approval

None.

5.2 Fire/EMS Technology – Update (Uchida)

5.2.1 Mobile Data Tech Group

Uchida reported SitStat has been working on their piece of the project. She has requested access to the client so she can review the data, and did receive a response from the project manager; however, still has not achieved access. Uchida informed the group that Whittle and Hajduk report it is looking promising but agree Uchida needs to review the data.

5.2.2 Tasks Update

Uchida reported Nelson is working on the 11 X 17 fire run books and is also fulfilling a lot of wall map requests. Uchida informed the group that, as part of the CAD replacement project, Nelson and she are embarking on a GIS data quality review. She noted that this will give the agency a good sense of how much work needs to be done to get data ready for a Next Gen product.

5.2.3 Long Range Radio Infrastructure Management Planning Group – Fire Only  
No report.

6.0 OTHER ISSUES

6.1 MDCs

Kidd informed the group, now that the decision has been made to move forward with Motorola CAD, specific MDC counts will be needed by the agencies. Uchida reported she will be sending an email to the agencies and explaining the per license costs. There will be a significant discount if the licenses are purchased with the contract. Kidd asked Grebil to let the agencies know at the Fire Chiefs meeting next week as he will not be present for it. Uchida informed the group that if they are interested in updating the alerting system, this would be a good time.

7.0 ROUNDTABLE

- Ryan reported the Fire Academy started today for Santa Cruz, Central, and Watsonville.
- Grebil reported they have a new employee.

8.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1420 hours. The next regularly scheduled meeting will be Monday, **November 14, 2016** immediately following the Technology Subcommittee meeting in the SCR9-1-1 Conference Room.

Minutes by Beth Wann, SCR911 Senior Administrative Assistant