



SANTA CRUZ REGIONAL 9-1-1
495 Upper Park Road, Santa Cruz, California 95065
831.471.1000 Fax 831.471.1010
Dennis Kidd, General Manager

USERS COMMITTEE MEETING AGENDA

MONDAY, February 22, 2016
1345 hours

SCR911 Conference Room
495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF NOVEMBER 9, 2015 MEETING
- 5.0 PUBLIC COMMENTS – Any person may address the User’s Committee during its Public Comments period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Public Comments. All Public Comments must be directed to an item not listed on today’s Regular Agenda. Users Committee members will not take action or respond immediately to any Public Comments presented, but may choose to follow up at a later time, either individually, or on a subsequent Users Committee Agenda.
- 6.0 REGULAR AGENDA
 - 6.1 Presentation of 2015 Annual Report (Staff)
 - 6.2 Systems Division Update - Status Reports (Uchida)
 - 6.3 Coordination on Major Events Involving Fire and Law – Discuss (All)
- 7.0 OTHER ISSUES
 - 7.1 Long Range Radio Infrastructure Management Planning Group – Update (Kidd)
 - 7.2 Text to 9-1-1 Update (Kidd)
 - 7.3 9-1-1 Phones/Console Equipment Update (Kidd)
 - 7.4 CAD/RMS/MDC Long Term – Discussion (Kidd)
 - 7.5 IPAWS – Update (Kidd & Zube)
 - 7.6 Fire Standby for Law Warrant Service (Westbrook)
- 8.0 CORRESPONDENCE
- 9.0 ROUND TABLE
- 10.0 ADJOURNMENT AND NEXT MEETING

The next meeting is scheduled for Monday, **March 14, 2016** at 1345 hrs, immediately following the Law Users Subcommittee meeting.





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**USERS COMMITTEE MEETING
MINUTES
November 9, 2015**

1.0 CALL TO ORDER

Deputy Chief McCartney called the meeting to order at 1407 hours.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated.

Present:

USERS:

<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Law:		
Capitola PD	Chief Rudy Escalante	
Hollister PD		Lt. Eric Olson
San Benito SO		Capt. Tony Lamonica
Santa Cruz PD		DC Steve Clark
Santa Cruz SO	DC Jeff Marsh	
Watsonville PD	DC David McCartney	
Fire:		
Aptos/La Selva	Chief Jon Jones	
Boulder Creek		Chief Kevin McClish
Central	Chief Jeff Maxwell Asst. Chief Steven Hall	
Felton		Chief Ron Rickabaugh
Hollister		Chief Bob Martin Del Campo
Santa Cruz	Chief Jim Frawley	
Scotts Valley	Chief Daniel Grebil	
Watsonville	DC Rob Ryan	
Zayante	Chief John Stipes	
SC/SB AMR		Brenda Brenner
SC/SB HSA		Celia Barry
CAL Fire	BC Dan Westbrook	

SCR911: Dennis Kidd, Amethyst Uchida, and Stephanie Zube

OTHERS: Mike DeFava, Santa Cruz County Radio; Dr. David Ghilarducci, Santa Cruz and San Benito Counties EMS Director

3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

Item 6.4 - EMS Proposed Policy

Item 6.5 – Code 2 Medical Law Enforcement Stand-bys

4.0 APPROVE MINUTES OF SEPTEMBER 14, 2015 MEETING

With a motion by Chief Jones and second by DC Ryan, the minutes of September 14, 2015 were approved as printed.

5.0 PUBLIC COMMENTS

None.

6.0 REGULAR AGENDA

6.1 Systems Division Update – Status Reports

Uchida reported there was a deadline in October for the CAD RFI. There were seven responses and she could, potentially, get more. Cyrun, Intergraph, Motorola, New World, Spillman, Tritech and Valler Systems were the companies that responded to the RFI and she noted the low bid was \$51,000 a year and high bid was \$3.1 million dollars. Amethyst informed the group that there are three vendors in the middle which is a \$1 to \$1.5 million dollar range. She thinks the large number of interfaces that we desire having increases the bids. Amethyst reported she will be putting together a team meeting in January which will be attended by the consultant hired to help with the CAD project. After that, meetings will then convene with selected members from the Member/User agencies that wish to participate.

6.2 Coordination on Major Events Involving Fire and Law

Frawley expressed his appreciation for law support in downtown Santa Cruz on Halloween. Zube reported she attended an after action meeting for the vehicle that went off of the Santa Cruz Wharf. She noted the struggle with the call was looking for a diver. CAD can look for a rescue swimmer but a diver was needed in this case. Frawley noted this was not a CAD issue but more of a capability issue. He reported SCPD divers are not rescue divers but recovery divers. He informed the group that his agency kept asking Coast Guard if they had a rescue diver but they did not. Kidd noted that there is a distinct difference between swimmer and diver. Frawley added there are four staff members on the wharf crew that have gone through the basic rescue diver training but they need more training and equipment to be fully capable and this is something that is in the works. He noted this would be less of a CAD search and more of a reference search when a diver is needed.

6.3 Approve 2016 Users Committee Meeting Schedule

With a motion by Jones the 2016 Users Committee Meeting Schedule was approved.

6.4 EMS Proposed Policy

Ghilarducci introduced to the group a proposed EMS policy and noted it came to fruition after a busy day in July when there were not enough ambulances to meet demand. He noted the importance of a written policy for when changes need to be made and EMS staff is not readily available. This policy is intended as an authorization to be used in absence of the medical director. The idea is to have a phased approach. He informed the group that this policy has been through three drafts and Fire, NetCom and EMS have all contributed. Ghilarducci reviewed a couple of sections in said policy that pertain to Law and Fire. Ghilarducci noted he would like the policy to be effective by January 1, 2016. **Kidd will forward to the Users group members Ghilarducci's contact information.**

6.5 Code 2 Law Enforcement and Medical Stand-By

Westbrook reported Pajaro Valley received, in one morning, two pre alerts for code 2 medical standby with an address. The agency dispatched out but later learned the address was for where a warrant was being served and they needed to stage elsewhere. Westbrook noted that this compromised Law, Fire and EMS and inquired if there might be a better way to handle these incidents. Zube confirmed with Westbrook that his agency dispatches off of pre-alerts. The group agreed that it is important that Fire be told where to stage and discussed where this direction should come from. McCartney noted, for a planned event, that his process is to designate where he wants Fire to stage but he would also provide the address of where the warrant is being served. Escalante added that his agency would provide the staging area and the tactical unit would have a pre-stage area. McCartney agreed there are valid safety concerns. **Stephanie will bring Code 2 Law Enforcement and Medical Stand-By to Law Task for further discussion on staging and what gets broadcast over the radio.**

7.0 OTHER ISSUES

7.1 Long Range Radio Infrastructure Management Planning Group

Kidd reported the Long Range Radio Infrastructure Management Planning Group has not met for a while. He informed the group that Gordon is strategizing who will facilitate the group since Horvat's resignation. For now, things appear to be on hold until the new EOC Director is hired.

7.2 Text to 9-1-1

Kidd reported the process of receiving text to 9-1-1 is moving forward. The phone installation has been delayed to April. He noted NetCom is planning to go forward with a third party website in order to get it implemented. Kidd confirmed there will be no change for the Users once text to 9-1-1 is accepted, but noted they may be asked to promote the new technology.

7.3 9-1-1 Phones/Console Equipment Update

Kidd reported the vendor, Watson, will disassemble all of the existing consoles while Systems staff moves everything to the old EOC room. They will then begin installing the new furniture with equipment. Kidd noted the new consoles are being installed with a design that should best facilitate how NetCom operates out on the floor.

7.3.1 Alternate Site Deployment

Kidd reported the consoles will begin being installed next Monday morning and dispatch will be relocated to the alternate sites for 2-7 days.

8.0 CORRESPONDENCE

None.

9.0 ROUNDTABLE

- The Federal government has approved NetCom for being an IPAWS distribution point. NetCom is currently working with Code Red to have IPAWS be a selection in their system. Kidd informed the group that IPAWS is the next generation of the emergency alert system.

10.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1452 hours. The next regularly scheduled meeting will be Monday, **February 8, 2016** at 1345 hours in the SCR9-1-1 Conference Room.

Minutes by: Beth Wann, SCR911 Senior Administrative Assistant