



USERS COMMITTEE MEETING AGENDA

MONDAY, March 13, 2017

SCR911 Conference Room

1345 hours

495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF FEBRUARY 13, 2017 MEETING
- 5.0 PUBLIC COMMENTS – Any person may address the User’s Committee during its Public Comments period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Public Comments. All Public Comments must be directed to an item not listed on today’s Regular Agenda. Users Committee members will not take action or respond immediately to any Public Comments presented, but may choose to follow up at a later time, either individually, or on a subsequent Users Committee Agenda.
- 6.0 REGULAR AGENDA
 - 6.1 Systems Division Update - Status Reports (Uchida)
 - 6.2 Coordination on Major Events Involving Fire and Law – Discuss (All)
 - 6.2.1 Policy 7520 – Active Assailant (Zube)
 - 6.3 CAD/RMS/MDC Long Term – Update (Kidd)
- 7.0 OTHER ISSUES
 - 7.1 Cost Sharing Update (Kidd)
 - 7.2 Preliminary Budget (Kidd)
- 8.0 CORRESPONDENCE
- 9.0 ROUND TABLE
- 10.0 ADJOURNMENT AND NEXT MEETING

The next meeting is scheduled for Monday, **May 8, 2017** at 1345 hrs, immediately following the Law Users Subcommittee meeting.





**USERS
MEETING
MINUTES
February 13, 2017**

1.0 CALL TO ORDER

Chief Grebil called the meeting to order at 1345 hours.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated and introductions were made.

Present:

USERS:

<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Law:		
Capitola PD	Chief Terrence McManus	
Hollister PD	Lt. Eric Olson	
San Benito SO	Admin. Capt. Tony Lamonica	
Santa Cruz PD		Lt. Dan Flippo
Santa Cruz SO		Undersheriff Jeremy Verinsky
Watsonville PD	Chief David Honda Assistant Chief Tom Sims	
Fire:		
Aptos/La Selva		Chief Jon Jones
Boulder Creek Central		Chief Kevin McClish Interim Chief Steven Hall
Felton Hollister		Chief Ron Rickabaugh Captain Norman Rico Fisher
Santa Cruz		Chief Jim Frawley
Scotts Valley/B40 Watsonville	Chief Daniel Grebil DC Rob Ryan	
Zayante SC/SB AMR SC/SB HAS/EMS CAL Fire	Kris Mangano Unit Chief Ian Larkin	Chief John Stipes Chris Jones Brenda Brenner

SCR911: Dennis Kidd, Amethyst Uchida, Stephanie Zube, and Tammy Spath
OTHERS:

3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

4.0 APPROVE MINUTES OF SEPTEMBER 12, 2016 MEETING (NOVEMBER 14, 2016 MEETING CANCELED)

With a motion by McManus and second by Ryan, the minutes of September 12, 2016 were approved as printed.

5.0 PUBLIC COMMENTS

None.

6.0 REGULAR AGENDA

6.1 Systems Division Update – Status Reports

Uchida reported the current CAD software has been upgraded and CAD was down, as a result, for 6.5 hours. Uchida noted that this version of our CAD software will never be upgraded again as it will be replaced with Premier 1.

6.2 Coordination on Major Events Involving Fire and Law – Discuss

Kidd reported the fire departments wanted the storm conditions dispatched appropriately which was helpful to NetCom. Santa Cruz City EOC activated for their first time and remained open for several days. Kidd noted we are still determining the best way to work with the County EOC since they are no longer on-site. Grebil noted that he has been impressed with CalTrans and County Public Works on getting roads re-opened as soon as possible.

6.3 CAD/RMS/MDC Long Term – Update

Kidd reported three days were spent last week on pre-provisioning with Motorola. He feels everything can be accomplished through provisioning and how the system is setup. Kidd noted that NetCom is taking the opportunity to hit the re-set button after 20 years of having a CAD system and hopes to roll out a product that is much better than what we have now. The target date is January 2018 for a final roll out. Kidd reported that Fire and EMS will live in one account which will allow for more options for those agencies. He informed the group that, as a result of the County contract negotiations and that work group, there will be a different EMD system reviewed and a demo presented in March. There will be a recommendation made to this group from NetCom at a later date. Uchida clarified that, while Fire and EMS will be provisioned as separate agencies, they will all respond to the same call and this will be defined by jurisdiction. She reminded the group that the Fire representatives are Jason Hajduk and Scott Collins, and for Law Eric Olson and Brian Cleveland. Uchida reminded the group that they should rely on their representatives to dig into the details of the system. NetCom will be looking to the User members for things that effect the field and how CAD operates. The process will be for representatives of the CAD committee to go back to the task teams for further

discussion and then back to the CAD committee for implementation. Any major recommendations will be brought to the Users Committee. Kidd added that, at some point, a working group will be formed to design what the MDC screens should look like. He noted the importance of end users participating in this process as there are a lot of options. Zube informed the group that the access to CAD through the mobiles is just like what a dispatcher can reach through CAD on their workstations. The Fire/EMS and Law task teams will be tasked with developing policy and procedure on use of the mobiles. There will then be some basic expectations that certain functions will be used by the user of the mobile versus querying the dispatchers to perform those duties. Kidd added that the Chiefs will be asked to sign off on said policy and procedure which will address expectations of MDC usage by the Users. Larkin inquired about CAD integration for CAD to CAD. Uchida responded that it is part of the provisioning process and meetings will occur in March and April.

6.4 Approve 2017 Users Committee Meeting Schedule

With a motion by Olson and second by McManus, the 2017 Users Committee Meeting Schedule was approved.

7.0 OTHER ISSUES

7.1 Presentation of 2016 Annual Report

Kidd, Zube, Uchida, and Spath reviewed the 2016 Annual Report with the group.

8.0 CORRESPONDENCE

No correspondence.

9.0 ROUND TABLE

- Sims inquired about how questions were developed for the employee survey. Kidd responded there was a team that worked on developing the questions.

10.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1435 hours. The next regularly scheduled meeting will be Monday, **March 13, 2017** at 1345 hours in the SCR9-1-1 Conference Room.

Minutes by: Beth Wann, SCR911 Senior Administrative Assistant