



**SANTA CRUZ REGIONAL 9-1-1**  
495 Upper Park Road, Santa Cruz, California 95065  
831.471.1000 Fax 831.471.1010  
Dennis Kidd, General Manager

## **LAW ENFORCEMENT USERS SUBCOMMITTEE MEETING**

### **AGENDA**

MONDAY, May 14, 2018

**1330 Hours**

SCR9-1-1 Conference Room

495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF MARCH 12, 2018 MEETING
- 5.0 REGULAR AGENDA
  - 5.1 Operational Task Team – Update (French)
    - 5.1.1 Policy Review and Approval
      - 5.1.1.1 Policy 4925 – Illegal Camping
      - 5.1.1.2 MDC Use Policy
- 6.0 OTHER ISSUES
  - 6.1 RMS RFI (Uchida)
- 7.0 ROUNDTABLE
- 8.0 ADJOURNMENT / NEXT MEETING

The next meeting is scheduled for Monday, **July 9, 2018** at 1330 hours.





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**LAW SUBCOMMITTEE MEETING  
MINUTES  
March 12, 2018**

**1.0 CALL TO ORDER**

The meeting was called to order at 1335 hours by Undersheriff Jeremy Verinsky.

**2.0 ROLL CALL/INTRODUCTIONS**

A sign-in sheet was circulated and introductions made.

Present:

SCR911: Dennis Kidd, Stephanie French, Melody MacDonald, and Amethyst Uchida

USERS: Undersheriff Jeremy Verinsky, SCSO; Lt. Todd Liberty, SCSO; Captain Tom Held, CPD; Asst. Chief Tom Sims, WPD; and Lt. Eric Olson, HPD

OTHERS:

**3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA**

Kidd added Item 6.2, SCMRS Preliminary Budget FY 18/19, to the agenda.

**4.0 APPROVAL OF MINUTES OF NOVEMBER 13, 2017 (NOT APPROVED AT FEBRUARY 12 MEETING DUE TO LACK OF QUORUM) AND FEBRUARY 12, 2018 MEETINGS**

With a motion by Olson and second by Held, the minutes of November 13, 2017 and February 12, 2018 were approved as printed.

**5.0 REGULAR AGENDA**

**5.1 Operational Task Team Update**

French reported on the cutover from Open Query to CLIPS and noted there are two new returns on the massive super query form. One of these returns is “guns registered to” and she queried the group on if they want this information out in the field if they haven’t asked for it. Verinsky suggested the Law Task Team discuss and come to a consensus on what they would like to see returned and then review any policies that may need to be amended or drafted. Kidd suggested an interim solution be determined for what to do and suggested we ask Carla, at the County, to get what we used to get on the query so there’s no change in our operational procedure. **French will inquire of Carla, at the County, about getting back the same information NetCom used to get on a query.** Verinsky offered French assistance should she need it.



**Verinsky requested standardization in coding any activity that involves ICE so that reports can easily be run.**

5.1.1 Policy Review and Approval  
No policies.

## **6.0 OTHER ISSUES**

### **6.1 RMS RFI**

Uchida reported, as per her earlier email, she needs names from the SCMRS agencies and SCSO by the beginning of April. Kidd reported he sent the survey out. Uchida informed the group she searched out any vendors at CalNENA that had responded to the RFI.

### **6.2 SCMRS Preliminary Budget FY 18/19**

Kidd distributed the SCMRS preliminary budget and noted a decrease in salaries due to the new CAD/Mobile project. Because of additional agencies coming on board with mobiles, the cost will now be spread out across the additional Users. He noted Santa Cruz Fire and Watsonville Fire will no longer be paying to use the SCMRS mobile system. Overall, the budget is decreasing from previous years.

## **7.0 ROUND TABLE**

- Olson reported the 4<sup>th</sup> of July Rally is canceled but their department will still work 24-on.
- Verinsky confirmed NetCom is still on track to cut over to the new CAD on April 17.

## **8.0 ADJOURNMENT / NEXT MEETING**

The meeting adjourned at 1400 hours. The next regularly scheduled meeting will be Monday, **May 14, 2018** at 1330 hours at the SCR9-1-1 Conference Room.

Minutes taken by Beth Wann, SCR9-1-1 Office Supervisor

**A. PURPOSE**

1. To establish policy and procedural guidelines for use of the Mobile Data Computer (MDC) devices by field personnel
2. Define dispatcher and field unit responsibilities.

**B. POLICY**

The MDC provides direct access to the Computer-Aided Dispatch (CAD) and State and National criminal justice database systems.

1. Field personnel shall use the MDC for receiving and acknowledging routine dispatch assignments, updating unit status, and querying databases when practical to do so, with due regard to officer safety
2. Any status change or acknowledgment that is broadcast by voice by a field unit shall be entered in the CAD system by the dispatcher and not the MDC user
3. Field personnel signed onto an MDC shall be responsible for monitoring the terminal and maintaining correct unit status on the CAD system. Any field unit in the AVAILABLE or EN ROUTE status is presumed to be in the unit and monitoring the MDC for assignments and messages.
4. When away from the unit and not monitoring the MDC, field personnel shall change their status accordingly using the appropriate status (RW, AO, RC, etc).
5. Obvious officer safety or urgent information will continue to be broadcast via voice
6. MDCs should be used whenever practical to reduce radio traffic.

**C. PROCEDURE**

1. Log-on and Unit Information
  - a) Field personnel with a mobile equipped vehicle are expected to log onto the MDC at the start of their shift
  - b) When logging onto the MDC, at minimum, field personnel are responsible for entering UserID, call sign and password. Department policy may require additional information
  - c) Personnel will status themselves appropriately after logging in (RC, AO, IS, etc)
2. Dispatching Calls for Service

The priority of the incident determines whether or not a verbal dispatch will accompany the electronic dispatch

  - a) Red and Blue Calls
    - i. Initial dispatch and all critical updates regarding the incident will be verbalized by the dispatcher
    - ii. All voice transmissions require a verbal acknowledgement
    - iii. After initial dispatch and acknowledgment, units may record all status changes on the MDC
    - iv. Units may self-attach to any active incident if allowed by department policy

- v. Units may not dispatch themselves to red or blue calls from the pending queue
- vi.
- b) Yellow Calls
  - i. Initial dispatch and all critical updates regarding the incident will be verbalized by the dispatcher while units are responding
  - ii. All voice transmissions require a verbal acknowledgement
  - iii. After initial dispatch and acknowledgment, units may record all status changes on the MDC
  - iv. Any status change made on the MDC should not additionally be verbalized on the radio. If certain status changes require a verbal announcement, they should not be recorded on the MDC
  - v. Units may assign themselves to these incidents from the pending queue if allowed by department policy. Self-dispatch to a call of this nature reduces the dispatcher's initial involvement of the call which means:
    - i. The dispatcher will not broadcast the call in standard dispatch format therefore other units nor the sergeant will be aware of the call
    - ii. No cover will be assigned
    - iii. The dispatcher may not have read the call prior to the assignment which means they have not had time to do any research or queries related to the call
- c) Green Calls
  - i. Dispatched using the MDC only
  - ii. Units may assign themselves to these incidents from the pending queue if allowed by department policy
- d) Premise Hazards
  - i. Premise hazard information is automatically part of the incident and viewable on the MDC. Types of information in premise hazards are officer safety information, gate codes, key location information, Emotionally Distressed Person (EDP) information, etc. Responsible information for properties are not stored in CAD.
  - ii. Dispatch will verbalize all officer safety and EDP premise information to responding units
  - iii. It will be the unit's responsibility to look at Location premise information as it contains secure information that should not be broadcast on the radio. Only if specifically requested to broadcast will dispatch relay location information over the radio
  - iv. Field personnel have the ability to add premise hazard information to any address on the MDC and are encouraged to make their own entries
- e) Call Stacking
  - i. Dispatch will make verbal notification when a unit is stacked

a call

### 3. Self-Initiate

- a. When possible, field units should self-initiate incidents for third priority calls for service via the MDC. Field units are not expected to self-initiate incidents via the MDC when making traffic stops, bicycle stops, or contacting subjects.
- b. Field units should self-initiate administrative (AA & AU) status changes via the MDC.

### 3-4. Unit Exchanges

#### ~~a. Exchanges~~

- ~~i.a.~~ When unit takes a call from another unit (assigned or stacked), the unit offering to take the call will self-attach to the incident and verbalize that they are taking the call on the radio. Dispatch will make the new unit primary and clear the other unit

### 4-5. Report Numbers

- a. It is the unit's responsibility to assign a case number through the MDC with the exception of traffic stops, and .....

### 5-6. Cancellations/Clearing Calls

#### a. Cancellations

- i. When dispatch cancels a unit(s), unit(s) will be advised on the radio. The assigned unit(s) will clear themselves on the MDC. If they are unable to use the MDC, they will acknowledge and clear on the radio.
- ~~i. Field units canceling as a multi-unit response will clear themselves on the MDC as well as verbalize the cancellation so that other units know to cancel. Additional units assigned are responsible for putting themselves in service on the MDC~~

#### b. Clearing Calls

- i. It is the unit's responsibility to clear themselves on the MDC with a valid disposition
- ii. Generally, units should clear themselves from calls on the MDC however there are some circumstances when the unit is away from the MDC where a verbal transmission acceptable

### 6-7. Premise History

- a. Historical information is available for previous contacts at addresses, with people and vehicles. Field personnel are encouraged to do their own research on the MDC when looking for prior contacts with addresses, people and vehicles
- b. Dispatch will assist field units with previous incident, vehicle and person searches when the use of the MDC is inappropriate or unavailable and asked to do so

### 7-8. CLETS Inquiries

- a. Field personnel are encouraged to use their MDC for CLETS inquiries when practical to do so
- b. Dispatch will perform routine query requests as part of an active incident and provide returns

## 9. Messaging

- a. The CAD and MDC systems are equipped with an interfaced messaging system that allows messages to be transmitted to one or more field units or CAD consoles. All activity, including messages, transmitted to and from a MDC is recorded at the server in various log files. These files are retrievable and can be reviewed.
- b. Personnel will only transmit work related messages. Messages will not contain derogatory or discriminatory comments, slurs, jokes or stories. Personal messages authored by any dispatcher to any field unit will not be transmitted via the electronic messaging system.

## 8.10. Logging Off

- a. The field unit must be clear all calls on the MDC to be able to log off
- b. It is the field unit's responsibility to properly log off the MDC
- ~~b-c.~~ If the previous user does not log off the MDC, the new user can log on over the previous user by selecting "yes" to "log this user off" prompt.



# Santa Cruz Consolidated Emergency Communications Center

495 Upper Park Road  
Santa Cruz, California 95065  
(831) 471-1000 Fax (831) 471-1010

**9-1-1** FIRE  
POLICE  
MEDICAL



Michael J. McDougall  
General Manager

## COMMUNICATIONS OPERATIONS LAW ENFORCEMENT POLICY

<b>Policy No.</b>	<b>4501</b>	<b>Date Issued:</b>	<b>February 22, 2000</b>
<b>Section:</b>	<b>4500 – CLETS and Other Automated Systems</b>	<b>Date Revised:</b>	<b>July 14, 2008</b>
<b>Accreditation Standards:</b> CALEA 6.1.4, 6.3.1			

**SUBJECT: USE OF THE MOBILE DATA COMPUTERS (MDC)**

**APPROVED:** \_\_\_\_\_  
Chairperson, Law Enforcement Users Subcommittee

**APPROVED:** \_\_\_\_\_  
Michael J. McDougall, General Manager

### 1.0 Purpose

1.1 To reduce ‘non-priority’ radio traffic by utilizing the mobile data computer (MDC) system to electronically transmit calls for service to and from field units and field units sending and receiving information to and from the CLETS/NCIC system.

### 2.0 Calls for Service

2.1 Third priority calls for service as defined in Policy No. 4130 (Incident Types and Priorities) will be electronically dispatched to field units via the MDC. Third priority calls for service appear in the CAD pending queue as ‘green’ calls. A field unit’s change of status, i.e. copy (CP), en route (EN), on scene (OS), clear (CL), etc., on third priority calls for service will be initiated by the field unit via MDC.

2.2 When possible, field units should self-initiate incidents for third priority calls for service via the MDC. Field units are not expected to self-initiate incidents via the MDC when making traffic stops, bicycle stops, or contacting subjects.

- 2.3 Field units should self-initiate administrative (AA & AU) status changes via the MDC.
- 2.4 Field units should make CLETS/NCIC inquiries via their MDC when:
  - 2.4.1 The inquiry is for informational purposes only.
  - 2.4.2 The situation is under control with multiple officers on scene and at least one MDC is available.
  - 2.4.3 On any occasion when the officer believes s/he can utilize the MDC and continue routine patrol in a safe manner.

### **3.0 Dispatching Third Priority Calls**

- 3.1 All third priority calls for service (green calls) should be dispatched to field units via the MDC. The field unit will acknowledge the detail by changing their status via the MDC to 'en route' or 'copy' the call.
- 3.2 Dispatchers will verbally prompt field units when third priority calls for service are sent to units' MDC's by advising, "detail to your screen".
- 3.3 If details time out, the dispatcher will query the units to be sure they have received the details.
- 3.4 Any call for service containing officer safety information will be broadcast via the radio.

### **4.0 Messaging**

- 4.1 The CAD and MDC systems are equipped with an interfaced messaging system that allows messages to be transmitted to one or more field units or CAD consoles. All activity, including messages, transmitted to and from a MDC is recorded at the server in various log files. These files are retrievable and can be reviewed.
- 4.2 Dispatchers will only transmit messages to field units when the content of the message is work related. Messages will not contain derogatory or discriminatory comments, slurs, jokes or stories. Personal messages authored by any dispatcher to any field unit will not be transmitted via the electronic messaging system.



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**9-1-1** FIRE  
POLICE  
MEDICAL



Michael J. McDougall  
General Manager

## COMMUNICATIONS OPERATIONS LAW ENFORCEMENT POLICY

<b>Policy No.</b>	<b>4502</b>	<b>Date Issued:</b>	<b>December 12, 2001</b>
<b>Section:</b>	<b>4500 – CLETS and Other Automated Systems</b>	<b>Date Revised:</b>	<b>September 8, 2006</b>
<b>Accreditation Standards:</b>	<b>CALEA 6.1.4</b>		

### **SUBJECT: MOBILE DATA COMPUTER (MDC) MESSAGES**

**APPROVED:** \_\_\_\_\_  
Chairperson, Law Enforcement Users Subcommittee

**APPROVED:** \_\_\_\_\_  
Michael J. McDougall, General Manager

### **1.0 Policy**

- 1.1 To establish a policy on the proper use of “talk” messages between police vehicles and between vehicles and other system users including dispatch.
- 1.2 Intended use of Mobile Data Computer Messages (MDC) is for exchange of non-critical and non-safety incident related information.

### **2.0 Procedure**

- 2.1 As with any type of communications device, proper use of the Mobile Data Computer (MDC) is necessary to maintain the integrity of the system. The MDC is to be used for official police business and is not intended to be used as an “off-duty calendar” or “gossip channel”.
- 2.2 MDC’s may not be used for transmitting, retrieving or storing of any messages that may be considered discriminatory, harassing, derogatory, abusive, profane, or offensive. Profanity, suggestive remarks, and messages containing sexual, racial, or degrading material, are not acceptable and are subject to disciplinary action, including termination.



## USERS COMMITTEE MEETING AGENDA

MONDAY, May 14, 2018

**1345** hours

SCR9-1-1 Conference Room

495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF MARCH 12, 2018 MEETING
- 5.0 PUBLIC COMMENTS – Any person may address the User’s Committee during its Public Comments period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Public Comments. All Public Comments must be directed to an item not listed on today’s Regular Agenda. Users Committee members will not take action or respond immediately to any Public Comments presented, but may choose to follow up at a later time, either individually, or on a subsequent Users Committee Agenda.
- 6.0 REGULAR AGENDA
  - 6.1 Systems Division Update - Status Reports (Uchida)
  - 6.2 Coordination on Major Events Involving Fire and Law – Discuss (All)
  - 6.3 CAD/Mobile update
    - 6.3.1 Internal
    - 6.3.2 External
      - 6.3.2.1 Feeds
      - 6.3.2.2 Training
      - 6.3.2.3 Reports
      - 6.3.2.4 Mobile
      - 6.3.2.5 Dashboards
      - 6.3.2.6 Printing from CAD
- 7.0 OTHER ISSUES
- 8.0 CORRESPONDENCE
- 9.0 ROUND TABLE
- 10.0 ADJOURNMENT AND NEXT MEETING

The next meeting is scheduled for Monday, **July 9, 2018** at 1345 hrs, immediately following the Law Users Subcommittee meeting.





**USERS COMMITTEE MEETING  
MINUTES  
March 12, 2018**

1.0 CALL TO ORDER

Chief McClish called the meeting to order at 1400 hours.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated and introductions were made.

Present:

USERS:

<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Law:		
Capitola PD	Capt Tom Held	
Hollister PD	Lt Eric Olson	
San Benito SO		Admin. Capt. Tony Lamonica
Santa Cruz PD		DC Dan Flippo
Watsonville PD	Asst Chief Tom Sims	
Fire:		
Aptos/La Selva	DC Scott Cullen	
Boulder Creek	Chief Kevin McClish	
Central		Chief Steven Hall BC Anthony Cefaloni Chief Ron Rickabaugh Captain Rico Fisher
Felton		
Hollister		
Santa Cruz	Captain Pat Gallagher	
Scotts Valley/B40	BC Ron Whittle	
Watsonville	DC Rob Ryan	
Zayante	Chief John Stipes	
SC/SB AMR	Chris Jones	
SC/SB HAS/EMS	Brenda Brenner	Kris Mangano
CAL Fire	DC Jake Hess	

SCR911: Dennis Kidd, Stephanie French, Melody MacDonald and Amethyst Uchida

OTHERS: Rosemary Anderson, County OES and Mike DeFava, County ISD Radio

3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

There were no late additions or corrections to the agenda.

4.0 APPROVE MINUTES OF FEBRUARY 12, 2018 MEETING

With a motion by Stipes and second by Cullen, the minutes of February 12, 2018 were approved as is.

5.0 PUBLIC COMMENTS

6.0 REGULAR AGENDA

6.1 Systems Division Update – Status Reports

No report.

6.2 Coordination on Major Events Involving Fire and Law – Discuss

No report.

6.3 CAD/RMS/MDC Long Term – Update

Kidd reported we are still on schedule for cutover to the new CAD on April 17. Uchida noted we are working with Motorola on a more specific cutover timeline for during the day on April 17. She informed the group that the agencies going live on mobiles that day will be brought on to their mobiles agency by agency. Uchida reported she hopes to have a solid timeline plan this week and will put the information into a newsletter format. Uchida requested the agencies not plan any extra activities for the first three days, April 17-19, of the new CAD having been rolled out. Uchida reported NetCom went live on the new query system. End user mobile training has begun at some of the agencies. She noted all of Systems worked with Motorola in getting a good version of the software to deploy to the agencies for installs. Stipes confirmed Systems will reach out and schedule a time before the training date with that agency is going to occur. Kidd noted NetCom is relatively optimistic about a smooth cutover and there has been a lot of preliminary training with our staff. He noted Motorola will be on site with some of their expert users to assist during the transition. Uchida reported she will include instructions, in the cutover plan, for field users on how to get help and noted there will be an MDC help desk number to call versus contacting the dispatchers.

6.3.1 Mobile/Handheld Licensing

Uchida reported she does not have all of the agencies numbers' back but noted there is a net increase to the number of mobile license requests. NetCom does not have money budgeted to buy additional licenses so any agencies increasing their number of licenses will need to be prepared to purchase them. Uchida informed the group she is working with Motorola on a cost estimate of the licenses and Motorola wants to know how many in order to give her a cost. Once Uchida has the cost information from Motorola, she will email the appropriate agencies.

#### 6.4 Preliminary FY 18/19 Budget Presentation

Kidd distributed the Preliminary FY 18/19 budget. He noted NetCom has been short staffed since 2012 and has had required mandatory overtime for our dispatch staff since then. Kidd reported he is proposing to the Board of Directors an increase in staffing by four people which will help to get out of the required overtime pattern. He reviewed some stats with the group which show from years 2012-2017, the operating budget has increased 6.5%, calls for service have increased 17%, and 9-1-1 calls have increased 26%. To date, this increase in workload has not been addressed by a staffing increase. Kidd highlighted an increase in regular pay which represents the four additional positions. CalPERS costs went up due to the underfunded liability. Overall, Kidd noted, the Authority's CalPERS rate is fairly good. There is an increase in maintenance due to the new maintenance schedule for the P1 CAD. Kidd reported he estimates \$215,000 being rolled over into the Operating Fund. He is proposing money left over in the Capital Fund balance be applied to operating costs to offset the overtime budget. Proposed Capital expenses remain at zero this year as the Authority does not currently have anything major to replace under Capital. Kidd informed the group that Debt Service is the bonds for the building as well as the CAD payment. This is the last year of the radio console payment. He noted a new line item under cost sharing for mobile support and reported that this is not computer support but personnel support. Overall, this budget represents a 3.92% increase in operating costs which represents added staff. It is a 5.34%, overall, budget increase due to a reduction in funds being rolled over for credit. Kidd reported the budget will be presented to the Board of Directors the end of this month for any direction and modifications and then goes back for approval in May. Kidd noted he is available for any questions and clarification.

#### 7.0 OTHER ISSUES

#### 8.0 CORRESPONDENCE

#### 9.0 ROUND TABLE

- Brenner reported EMS Week is May 21 and there will be a recognition event on May 22. She asked for information on any great calls and job performance and noted she needs the information ASAP.
- Rosemary reported preliminary funding notification has been received on a UASI grant for an Everbridge mass notification system. She noted they are participating in a yellow command full scale exercise in Watsonville on September 6 and a mobile medical hospital will be included in the exercise.

#### 10.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1420 hours. The next regularly scheduled meeting will be Monday, **May 14, 2018** at 1345 hours in the SCR9-1-1 Conference Room.

Minutes by: Beth Wann, SCR911 Office Supervisor



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Dennis Kidd, General Manager

## **FIRE SERVICE/EMS USERS SUBCOMMITTEE MEETING AGENDA**

MONDAY, May 14, 2018  
(Immediately following Users Committee)

SCR9-1-1 Conference Room  
495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF THE MARCH 12, 2018 MEETING
- 5.0 REGULAR AGENDA
  - 5.1 Fire/EMS Services Operational Task Team – Update (French)
    - 5.1.1 Policy Review and Approval
  - 5.2 Fire/EMS Technology – Update (Uchida)
    - 5.2.1 PremierOne CAD and Mobile Project Update
    - 5.2.2 Mobile Data Tech Group
    - 5.2.3 Tasks Update
- 6.0 OTHER ISSUES
- 7.0 ROUNDTABLE
- 8.0 ADJOURNMENT / NEXT MEETING

The next meeting is scheduled for Monday, **July 9, 2018** immediately following the Users Committee meeting.



**FIRE SERVICE/EMS USERS SUBCOMMITTEE MEETING  
MINUTES  
March 12, 2018**

1.0 CALL TO ORDER

DC Cullen called the meeting to order at 1420 hours.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated and introductions made.

Present:

SCR911: Dennis Kidd, Stephanie French, Melody MacDonald, and Amethyst Uchida

USERS: Kevin McClish (Boulder Creek Fire); Rob Ryan (Watsonville Fire); Chris Jones (AMR); Jake Hess (CalFIRE); John Stipes (Zayante Fire); Ron Whittle (Scotts Valley/Branciforte Fire); Scott Cullen (Aptos/La Selva Fire); and Pat Gallagher (Santa Cruz Fire).

OTHERS: Rosemary Anderson (SC County OES) and Mike DeFava (SC County ISD Radio Shop)

3.0 CONSIDERATION OF LATE ADDITIONS AND CORRECTIONS TO THE AGENDA

4.0 APPROVAL OF MINUTES OF THE FEBRUARY 12, 2018 MEETING

With a motion by Jones and second by Stipes, the minutes of February 12, 2018 were approved.

5.0 REGULAR AGENDA

5.1 Fire/EMS Services Operational Task Team Update

5.1.1 Policy Review and Approval  
None.

5.2 Fire/EMS Technology – Update (Uchida)

5.2.1 PremierOne CAD and Mobile Project Update

Uchida clarified she has the following agencies not going live on mobiles in April: Scotts Valley, Branciforte, and Hollister. She noted a training plan for view only CAD needs to be created which she is finalizing and will post where everyone can get to it. Uchida informed the group that for view only CAD to work, it will need to be run on a computer that can talk to NetCom's network, run internet explorer, and connect to NetCom's CAD. Kidd confirmed for the group that if the computer is already connected to CAD, it should work fine.



5.2.2 Mobile Data Tech Group

Uchida reported she is working hard to avoid gaps in service on the feeds to ImageTrend, Emergency Reporting, Active 911, Fire Dispatch.com, Firehouse, and Hiplink.

5.2.3 Tasks Update

Uchida reported there will be no more updates to the existing P-CAD geofile. Whittle suggested, before going live, an opportunity for agencies to come in and put some incidents in P1 to be sure the configuration is correct. Kidd noted this sounded like a good idea and encouraged the agencies to email French if they would like to do this. The group agreed on the week of March 26.

6.0 OTHER ISSUES

7.0 ROUNDTABLE

- Anderson announced the hiring of the new General Services Director, Michael Beaton, beginning April 7.

8.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1430 hours. The next regularly scheduled meeting will be Monday, **May 14, 2018** immediately following the Users Committee meeting in the SCR9-1-1 Conference Room.

Minutes by Beth Wann, SCR9-1-1 Office Supervisor