



SANTA CRUZ REGIONAL 9-1-1
495 Upper Park Road, Santa Cruz, California 95065
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Dennis Kidd, General Manager

LAW ENFORCEMENT USERS SUBCOMMITTEE MEETING

AGENDA

MONDAY, November 5, 2018

1330 Hours

SCR9-1-1 Conference Room
495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF SEPTEMBER 10, 2018 MEETING
- 5.0 REGULAR AGENDA
 - 5.1 Operational Task Team – Update (French)
 - 5.1.1 Policy Review and Approval
- 6.0 OTHER ISSUES
 - 6.1 RMS RFI (Uchida)
- 7.0 ROUNDTABLE
- 8.0 ADJOURNMENT / NEXT MEETING

The next meeting is scheduled for Monday, **February 11, 2019** at 1330 hours.





**LAW SUBCOMMITTEE MEETING
MINUTES
September 10, 2018**

1.0 CALL TO ORDER

The meeting was called to order at 1340 hours by Lt. Todd Liberty.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated and introductions made.

Present:

SCR911: Dennis Kidd, Stephanie French, Melody MacDonald, and Wolff Bloss

USERS: Lt. Todd Liberty, SCSO; DC Dan Flippo, SCPD; Capt. Tony Magdayao; Capt. Carlos Reynosa, HPD; and Deputy Jason Leist, SBSO.

OTHERS:

3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

None.

4.0 APPROVAL OF MINUTES OF MAY 14, 2018 MEETING

With a motion by Leist and second by Flippo, the minutes of May 14, 2018 were approved as printed.

5.0 REGULAR AGENDA

5.1 Operational Task Team Update

French reported there was no Law Task Team meeting in August due to National Night Out. She noted there are two meetings left and the December meeting will be used to set goals. French noted there has been a lack of productivity with this task team and Schorovsky will be taking over the facilitation of this group.

5.1.1 Policy Review and Approval

5.1.1.1 Rescind Policy 4365 – Fire or Ambulance Responses Without Law Enforcement

French reviewed the fact that this policy was used to alert to Code 3 traffic going through city jurisdictions. She noted the consensus of the Law Task Team was to rescind this policy as there is too much radio traffic as it is and nobody really paid attention to this broadcast. French informed the group that



NetCom will still broadcast calls that are criminal in nature or medicals on City properties that could be liability-type issues. With a motion by Flippo and second by Magdayao, Policy 4365 was unanimously rescinded.

6.0 OTHER ISSUES

6.1 RMS RFI

Bloss reported the RMS RFI Task Team had their kick off meeting in July. The second meeting was September 5 and focus groups were established with a chairperson assigned to each group. He noted that each focus group will create a list of questions appropriate for their group which will be used during the RMS demos in October. Bloss reported the RFP is scheduled to be released in January. Kidd added that four vendors have been invited to provide demos. He noted there may be other demos based on which vendors respond to the RFP. Kidd advised that this RMS system belongs to the Law agencies so they should be participative and sure to get what they want. The goal will be to focus the demos on the piece for the end users and the piece for Records Clerks. Flippo confirmed this RMS will be for all Law users in Santa Cruz County.

7.0 ROUND TABLE

- Flippo discussed the latest Ninth Circuit hearing regarding camping on streets. He noted SCPD will not be enforcing any of their camping muni codes until the City Attorneys have reviewed the law. French and Flippo agreed they will be meeting to discuss the tiered responses of SCPD.
- French reported SCPD started their service channel a few weeks ago. She noted a countywide service channel was a large goal for the Law Task Team to review and long term planning would need to happen in order to staff such a channel.

8.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1400 hours. The next regularly scheduled meeting will be Monday, **November 5, 2018** at 1330 hours at the SCR9-1-1 Conference Room.

Minutes taken by Beth Wann, SCR9-1-1 Office Supervisor



USERS COMMITTEE MEETING AGENDA

MONDAY, November 5, 2018

1345 hours

SCR9-1-1 Conference Room

495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF SEPTEMBER 10, 2018 MEETING
- 5.0 PUBLIC COMMENTS – Any person may address the User’s Committee during its Public Comments period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Public Comments. All Public Comments must be directed to an item not listed on today’s Regular Agenda. Users Committee members will not take action or respond immediately to any Public Comments presented, but may choose to follow up at a later time, either individually, or on a subsequent Users Committee Agenda.
- 6.0 REGULAR AGENDA
 - 6.1 Systems Division Update - Status Reports (Uchida)
 - 6.2 Coordination on Major Events Involving Fire and Law – Discuss (All)
 - 6.3 CAD/Mobile
 - 6.3.1 Mobiles
 - 6.3.2 Dashboards & Reports
 - 6.4 Approve 2019 Users Committee Meeting Schedule
- 7.0 OTHER ISSUES
- 8.0 CORRESPONDENCE
- 9.0 ROUND TABLE
- 10.0 ADJOURNMENT AND NEXT MEETING
The next meeting is scheduled for Monday, **February 11, 2019** at 1345 hrs, immediately following the Law Users Subcommittee meeting.





**USERS COMMITTEE MEETING
MINUTES
September 10, 2018**

1.0 CALL TO ORDER

Chief Rickabaugh called the meeting to order at 1402 hours.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated and introductions were made.

Present:

USERS:

<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Law:		
Capitola PD		Chief Terry McManus
Hollister PD	Capt Carlos Reynoso	
San Benito SO	Deputy Jason Leist	
Santa Cruz PD	DC Dan Flippo	
Santa Cruz SO	Lt Todd Liberty	
Watsonville PD	Capt Tony Magdayao	
Fire:		
Aptos/La Selva		Chief Aaron Lowe
Boulder Creek	Chief Kevin McClish	
Central		BC Anthony Cefaloni
Felton	Chief Ron Rickabaugh	
Hollister		Captain Rico Fisher
Santa Cruz	Chief Jim Frawley	
Scotts Valley/B40	Chief Steve Kovacs	
Watsonville	DC Rob Ryan	
Zayante	Chief John Stipes	
SC/SB AMR	Chris Jones	
SC/SB HAS/EMS		Kris Mangano Brenda Brenner
CAL Fire	UC Ian Larkin	

SCR911: Dennis Kidd, Stephanie French, Melody MacDonald and Wolff Bloss

OTHERS:

3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

There were no late additions or corrections to the agenda.

4.0 APPROVE MINUTES OF MAY 14, 2018 MEETING

With a motion by Kovacs and second by Liberty, the minutes of May 14, 2018 were approved as is.

5.0 PUBLIC COMMENTS

None.

6.0 REGULAR AGENDA

6.1 Systems Division Update – Status Reports

Bloss reported text to 9-1-1 currently comes into Netcom via a web form which is being discontinued by the vendor; therefore, text to 9-1-1 will be moved into NetCom's phone system.

Bloss informed the group there will be a minor version CAD update in October and everyone will be notified before it occurs.

6.2 Coordination on Major Events Involving Fire and Law – Discuss

Frawley noted an after action would be ideal for the Seacliff shooting incident. Liberty thanked SCPD and WPD for their assistance in this incident and noted a debrief is planned. Frawley noted he thinks an additional debrief that includes Fire, EMS and Dispatch would be helpful. Liberty agreed to facilitate such a debrief. French brought up the challenge of the Aptos Fire IC wanting to know conditions of patients when that information was not available via dispatch but could be accessed at the command post near the warm zone. She noted they were unsuccessful at getting the IC to go retrieve the information. Frawley concurred that this was a valid concern on French's part and noted this would be a good conversation to have for future incidents, but to keep it separate from the debrief for the Seacliff incident. Flippo addressed the importance of determining the best process for unified commands.

6.3 CAD/Mobile – Update

6.3.1 Internal

Kidd reported there are two active CAD workgroups at NetCom. One is the Fire Dispatcher workgroup which is focused on determining best practices in the Fire pod. This group has been working together the past two months. Kidd noted the agency will be looking for feedback at the task team level. The second workgroup is P1 CAD which is focused on refining the system and determining what we can do better. Kidd informed the group that Motorola will be visiting next month to sit along and watch how we are using the system. They will assist our agency in using the system to its full capacity. Flippo inquired if any other agencies are experiencing challenges with logging in and logging off. Bloss encouraged Flippo to contact Oros for assistance on this issue. He noted it does take about five minutes for the cradlepoints to boot up and cautioned the group that the MDC can boot up before the modem is ready.

6.3.2 External

6.3.2.1 Feeds

Kidd reported, on behalf of Uchida, that the following data feeds have been successfully completed: ImageTrend, Pulsepoint, Emergency Reporting, Fire House (Scotts Valley, Felton, and Boulder Creek versions); Fire Dispatch.com; and Alarm Tracking System. He noted that Uchida is still working on the Alliance data feed.

6.3.2.2 Training

MacDonald reported she went to Zayante Fire for training and is going to Felton Fire next week. French reported staff members will be attending Motorola training in November. Kidd informed the group that the agency plans on learning more about the CAD maps. He noted for AVL, and units that get recommended based on AVL, a group needs to be formed that will discuss costing. Stipes reported he recently reviewed part of his zone with Torchio and things were way off. Kovac inquired about the integration of highway traffic sensors in Motorola's CAD. Kidd responded that no CAD system, he knows of, performs this function.

6.3.2.3 Reports

Kidd reported a lot of work has been done on reporting, and if any agencies are still in need of a report, they should contact Uchida. He noted NetCom still has pending: NetCom's internal QA reports; AVL; Zone Coordinator; Hollister and San Benito County Animal Control Incident log; Public Records Act Compliant Incident Summary for the Records Departments; and WPD Calls For Service Data Extraction.

6.3.2.4 Mobile

Bloss reported his division is working on investigating the settings on the agencies' cradlepoints for GPS to gain the most responsiveness on maps. Work was done last week on Central Fire's cradlepoint to improve connectivity. He noted NetCom is still working on getting AMR's Sierra Wireless router programmed.

6.3.2.5 Dashboards

French reviewed available dashboards with the group. Frawley volunteered to take lead on a Fire committee to review dashboard reports. Dennis confirmed separate, mini-groups should be established on both the Law and Fire/EMS side to review dashboards. He encouraged people to include their Chiefs in the process so they are able to take part in the utilization of the dashboard reports.

6.3.2.6 Printing from CAD

No report.

7.0 OTHER ISSUES

7.1 Quality Assurance Standards Review

Kidd reported an agency goal for this year is to review NetCom's Standards. This item will be put on the task teams' agendas for review.

7.1.1 Develop committee?

Kidd noted, due to reviewing Standards through the task teams, the decision of whether, or not, a subcommittee is necessary can be left up to members of the teams.

7.2 Reschedule November 12 meeting date to November 5

Kidd reported, due to the Veterans holiday, the November 12 Users meeting will be rescheduled to November 5.

8.0 CORRESPONDENCE

None.

9.0 ROUND TABLE

- Stephanie reviewed with the group the Users website which has been rebuilt and is now live.

10.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1500 hours. The next regularly scheduled meeting will be Monday, **November 5, 2018** at 1345 hours in the SCR9-1-1 Conference Room.

Minutes by: Beth Wann, SCR911 Office Supervisor



Date: November 5, 2018
To: Users Committee Members
From: Beth Wann, Office Supervisor *BW*
Subject: Item 6.4 - 2019 USERS COMMITTEE MEETING SCHEDULE

RECOMMENDATION:

Approve the Users Committee Meeting Schedule for calendar year 2019 as follows:

Monday, February 11, 2019	1345 hours	NetCom
Monday, March 11, 2019	1345 hours	NetCom
Monday, May 13, 2019	1345 hours	NetCom
Monday, July 15, 2019	1345 hours	NetCom
Monday, September 9, 2019	1345 hours	NetCom
Monday, November 4, 2019	1345 hours	NetCom

DISCUSSION:

The proposed meeting schedule for calendar year 2019 would continue holding meetings about every other month on the **second Monday of each month preceding a JPA Board meeting** (with the exception of the November meeting due to the Veterans Day holiday).

There would be no January meeting; instead meeting in February to allow presentation of the 2018 Annual Report to User agencies prior to the February 28, 2019 Board meeting.

The Law Enforcement subcommittee will continue to meet at 1330 hours, followed by the Users' meeting at about **1345** hours, and the Fire/EMS subcommittee will continue to meet immediately after the Users meeting at about **1415** hours.





FIRE SERVICE/EMS USERS SUBCOMMITTEE MEETING AGENDA

MONDAY, November 5, 2018
(Immediately following Users Committee)

SCR9-1-1 Conference Room
495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF THE SEPTEMBER 10, 2018 MEETING
- 5.0 REGULAR AGENDA
 - 5.1 Fire/EMS Services Operational Task Team – Update (French)
 - 5.1.1 Policy Review and Approval
 - 5.2 Fire/EMS Technology – Update (Uchida)
 - 5.2.1 PremierOne CAD and Mobile Project Update
 - 5.2.1.1 AVL/Streets (French)
 - 5.2.1.2 Progress Report P1 Fire/EMS Workgroup (French)
 - 5.2.2 Tasks Update
- 6.0 OTHER ISSUES
- 7.0 ROUNDTABLE
- 8.0 ADJOURNMENT / NEXT MEETING

The next meeting is scheduled for Monday, **February 11, 2019** immediately following the Users Committee meeting.



**FIRE SERVICE/EMS USERS SUBCOMMITTEE MEETING
MINUTES
September 10, 2018**

1.0 CALL TO ORDER

Chief Rickabaugh called the meeting to order at 1500 hours.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated and introductions made.

Present:

SCR911: Dennis Kidd, Stephanie French, and Wolff Bloss

USERS: Kevin McClish (Boulder Creek Fire); Rob Ryan (Watsonville Fire); Chris Jones (AMR); John Stipes (Zayante Fire); Steve Kovacs (Scotts Valley/Branciforte Fire); Jim Frawley (Santa Cruz Fire); Ian Larkin (CAL Fire); and Ron Rickabaugh (Felton Fire).

OTHERS:

3.0 CONSIDERATION OF LATE ADDITIONS AND CORRECTIONS TO THE AGENDA

4.0 APPROVAL OF MINUTES OF THE MAY 14, 2018 MEETING

With a motion by Stipes and second by Jones, the minutes of May 14, 2018 were approved.

5.0 REGULAR AGENDA

5.1 Fire/EMS Services Operational Task Team Update

French reported on the Fire Dispatcher group which consists of dispatchers from each side of the week. She noted there has been feedback from the task team regarding noticeable improvements on recommendations, confidence in radio person, and a high level of responsiveness from Ops. Stephanie informed the group that shift change is coming up and there will be a significant amount of training happening with new hires. The Fire Dispatch group will be turned over but the original training plan will be used. The group discussed a street costing committee and what that looks like. It was agreed a four-person committee would be best.

5.1.1 Policy Review and Approval

None.

5.2 Fire/EMS Technology – Update (Bloss)

Bloss reported there is a current GIS Technician recruitment with a hire date in November. This person will work on existing maps and preparing the agency for NextGen911.

5.2.1 PremierOne CAD and Mobile Project Update

French reviewed the Station Coverage dashboard with the group.

5.2.2 Mobile Data Tech Group
To be removed from future agendas.

5.2.3 Tasks Update
Bloss reported run books have been updated.

6.0 OTHER ISSUES
No report.

7.0 ROUNDTABLE

- Kidd reported NetCom has been contacted by AT&T regarding FirstNet. A coverage test for NetCom management was performed and it was determined AT&T's coverage is not adequate. Kidd has requested of Bowling that he be included in future AT&T discussions and testing. A meeting occurred today with AT&T and coverage issues were addressed. AT&T will be looking at the various ways they can improve on their coverage areas.
- Jones reported CalStar Reach is setting up a base station at Watsonville Airport with a helicopter available 24/7 and there is a soft opening on September 17. It will not, initially, be staffed 24/7. Dennis confirmed with Jones that there is no change in the recommendation matrix at this time.

8.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1524 hours. The next regularly scheduled meeting will be Monday, **November 5, 2018** immediately following the Users Committee meeting in the SCR9-1-1 Conference Room.

Minutes by Beth Wann, SCR9-1-1 Office Supervisor