



USERS COMMITTEE MEETING AGENDA

MONDAY, November 13, 2017

SCR911 Conference Room

1345 hours

495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF SEPTEMBER 11, 2017 MEETING
- 5.0 PUBLIC COMMENTS – Any person may address the User’s Committee during its Public Comments period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Public Comments. All Public Comments must be directed to an item not listed on today’s Regular Agenda. Users Committee members will not take action or respond immediately to any Public Comments presented, but may choose to follow up at a later time, either individually, or on a subsequent Users Committee Agenda.
- 6.0 REGULAR AGENDA
 - 6.1 Systems Division Update - Status Reports (Uchida)
 - 6.2 Coordination on Major Events Involving Fire and Law – Discuss (All)
 - 6.3 CAD/RMS/MDC Long Term – Update (Kidd)
 - 6.3.1 MDC Hardware (Kidd/Uchida)
 - 6.3.2 Mobile Training (Kidd/Uchida)
 - 6.4 Approve 2018 Users Committee Meeting Schedule
- 7.0 OTHER ISSUES
 - 7.1 Policy 5940 – Area Evacuations (French)
- 8.0 CORRESPONDENCE
- 9.0 ROUND TABLE
- 10.0 ADJOURNMENT AND NEXT MEETING

The next meeting is scheduled for Monday, **February 12, 2018** at 1345 hrs, immediately following the Law Users Subcommittee meeting.





**USERS COMMITTEE MEETING
MINUTES
September 11, 2017**

1.0 CALL TO ORDER

Chief McClish called the meeting to order at 1400 hours.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated and introductions were made.

Present:

USERS:

<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Law:		
Capitola PD	Chief Terrence McManus	
Hollister PD	Lt Eric Olson	
San Benito SO		Admin. Capt. Tony Lamonica
Santa Cruz PD	DC Rick Martinez	
Santa Cruz SO		Undersheriff Jeremy Verinsky
Watsonville PD		Chief David Honda Assistant Chief Tom Sims
Fire:		
Aptos/La Selva		
Boulder Creek	Chief Kevin McClish	
Central	BC Anthony Cefaloni	
Felton	Chief Ron Rickabaugh	
Hollister	Captain Rico Fisher	
Santa Cruz		Chief Jim Frawley
Scotts Valley/B40	Chief Steve Kovacs	
Watsonville	DC Rob Ryan	
Zayante	Chief John Stipes	
SC/SB AMR	Chris Jones	
SC/SB HAS/EMS		Brenda Brenner Kris Mangano BC Dan Westbrook
CAL Fire		

SCR911: Dennis Kidd, Stephanie French and Amethyst Uchida
OTHERS: Rosemary Anderson, County OES

3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

The following item was added to the agenda:

7.1 Users Survey

4.0 APPROVE MINUTES OF MAY 8, 2017 MEETING

With a motion by Rickabaugh and second by McManus, the minutes of May 8, 2017 were approved as is.

5.0 PUBLIC COMMENTS

None.

6.0 REGULAR AGENDA

6.1 Systems Division Update – Status Reports

Uchida reported she received an email today from Scott Vahradian regarding in-service times not populating and noted she will be working on the issue following her return from vacation.

6.2 Coordination on Major Events Involving Fire and Law – Discuss

French reported there was an MCI in Watsonville on Freedom Boulevard. The after action review resulted in the consensus that the event went well, unified command set up quickly, and ordering resources went smoothly. French reported there was a shooting on Buena Vista and Rancho yesterday. Kidd noted Halloween is the next major event and NetCom is getting prepared.

6.3 CAD/RMS/MDC Long Term – Update

Uchida reported her team had set a goal of provisioning the new CAD system by August 31. She believes they are 90% of the way to getting the system set up and, therefore, far enough along for testing. There is a test plan created and a test date of the week of September 25. One big challenge, on the law side of the project, is the fact that the County has to replace their Query switch for law enforcement queries up to the State and Feds. This is a necessary component of CAD so the switch will need to happen and, in the meantime, her team will be unable to test this component. Uchida reported she hopes to have some test MDCs set up on the actual networks that they go on so they can see what the real performance will be like from some of the devices in the field. This is an important part of the testing as her team needs to be sure the mobile application functions properly. Train the trainer for NetCom staff will be the next step with the new CAD system and dispatchers and instructors will begin training. Uchida informed the group Motorola will be out the week of December 12 to provide mobile train the trainer on law. She noted the need to make a plan with law and fire and determine who from the agencies will come up for training on mobiles the second week of December as well as develop a training plan. Uchida reported, ideally, Fire/EMS training would be December 13 and 14. Rickabaugh reported some grant money has recently become available and

the fire chiefs have decided the SLV agencies should have MDCs.

6.3.1 MDC Hardware

Kidd reported he has instructed Systems to make recommendations as to what pieces of hardware they recommend the agencies should purchase. One will be a recommendation for a fix mount MDC, tablet, and iPad. He noted, if agencies elect to purchase something that is not recommended by Systems, they must run the item by Systems in order to confirm its compatibility. Kidd informed the group there will be a live demo of the new CAD on several pieces of hardware on September 18 at 1000 hours. He noted everyone is invited and encouraged attendance. There will be a matrix, for comparison purposes, of the various features available on the different pieces of hardware. McManus confirmed this matrix would be available to take back to their agency.

7.0 OTHER ISSUES

7.1 Users Survey

Kidd reported, this year, NetCom is due to complete a Users Survey. He would like to send a web link to one person in each agency who will be in charge of distributing the Survey Monkey link. A sheet was distributed to collect said contact names and email addresses.

8.0 CORRESPONDENCE

No correspondence.

9.0 ROUND TABLE

- Anderson reported on the collective interest in the Everbridge system for mass notifications. She noted UASI monies may be available for said purchase and she has polled San Benito and Monterey Counties and confirmed San Benito is on board as well. Kidd reminded the group that one of the agency goal's this year is to review the current reverse 9-1-1 system and see if there is a better, faster, and more comprehensive system that could be purchased as a group and used county-wide. Currently, NetCom is the only agency with reverse 9-1-1 capability but he believes, with a system like Everbridge, the EOC and other agencies could have their own part of the system.

10.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1415 hours. The next regularly scheduled meeting will be Monday, **November 13, 2017** at 1345 hours in the SCR9-1-1 Conference Room.

Minutes by: Beth Wann, SCR911 Office Supervisor