



## **BOARD OF DIRECTORS SPECIAL MEETING AGENDA**

December 11, 2024  
Wednesday  
2:00 p.m.

SCR9-1-1 Conference Room  
495 Upper Park Road  
Santa Cruz, CA

*The Board of Directors meeting is held in-person at the SCR9-1-1 Conference Room. Members of the public can attend in-person or virtually by joining via telephone or video call.*

*SCR9-1-1 Location: 495 Upper Park Rd, Santa Cruz*

*Google Meet Link: <https://meet.google.com/qew-nodx-cdy>*

*Telephone: (US) +1 505-226-3223 PIN: 504 230 349#*

*Members of the public joining via video call or teleconference will be muted by the Clerk. Video call participants may use the "Raise Hand" feature to address the board during public comment and can Unmute themselves when called upon. Teleconference participants will be verbally invited to speak during public comment. Teleconference participants can unmute themselves when called upon by pressing the \* and 6 keys.*

- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS

Any person may address the Board during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. Oral Communications allows time for members of the Public to address the Board on any "Consent Item" on today's agenda, or on any topic within the jurisdiction of the Authority that is not on the "Regular Agenda" section of the agenda.

Board members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Board of Director's Agenda.

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- 4.0 CONSENT AGENDA
  - 1-3 4.1 Approve Action Summary Minutes of October 17, 2024 Regular Meeting.
  - 4-6 4.2 Accept and File Claims Report for October 1 – 31, 2024.
  - 7-12 4.3 Accept and File Revenue and Expense Reports from the Controller as of October 31, 2024 as presented in the meeting packet.



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- 13 4.4 Accept and File Reimbursement Claims from the General Manager for the period of October 1-31, 2024.
  - 14-15 4.5 Accept and File a Listing of Current SCR9-1-1 Dispatchers.
  - 16-37 4.6 Approve updates to Policy 1160 – *Salary Schedule* and the Master Salary Schedule, adding the Accounting Technician pay scale.
  - 38-47 4.7 Authorize the General Manager to sign and execute a quote from Motorola for purchase of an interface with the Bryx solution in the amount of \$81,022, contingent upon execution of an agreement with Bryx to fully reimburse the purchase.
  - 48-55 4.8 Authorize the General Manager to sign and execute a quote from Intrado for renewal of maintenance of the Authority’s 9-1-1 phone system at a cost of \$103,326.45, which is fully reimbursable from CalOES.
  - 56-66 4.9 Approve revisions to Job Descriptions for Operations Division Manager, and Operations Supervisor as part of the Authority’s ongoing classification plan changes.
  - 67-91 4.10 Approve revisions to Job Descriptions for all Public Safety Dispatcher and Dispatcher Assistant classifications, modernizing the job description and recognizing their critical role as first responders.
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- 5.0 REGULAR AGENDA
- 5.1 Accept and File Proclamation in Recognition of Retiring Public Safety Dispatcher II David Sumner for His Outstanding Contributions to the Authority.
- 6.0 REPORT FROM THE GENERAL MANAGER
- 6.1 Update on RMS Project
  - 6.2 Administrative Staffing Update
  - 6.3 FY 2025/26 Budget planning
- 7.0 REPORT BY USERS COMMITTEE
- 8.0 CORRESPONDENCE
- 93-94 8.1 PARS OPEB Pre-Funding Trust Statements dated 9-1-24 to 9-30-24 and 10-1-24 to 10-31-24.
- 9.0 CLOSED EXECUTIVE SESSION
- 9.1 Conference with Counsel regarding Potential Litigation per Government Code (§ 54956.9).
- 10.0 RE-ADJOURN TO OPEN SESSION
- 11.0 ADJOURNMENT

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Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Friday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR9-1-1 to make reasonable arrangements to ensure accessibility to this meeting.