



**COMMUNICATIONS PERSONNEL
POLICY/PROCEDURE**

Policy No. 4872 Date Issued: July 8, 2024

Section: 4800 – Specific Procedures Date Revised:

SUBJECT: LICENSE PLATE READER HITS (LPR)

APPROVED: <signed copy on file>

Chairperson, Law Enforcement Users Subcommittee

APPROVED: <signed copy on file>

Amethyst Uchida, General Manager

1.0 Purpose

To outline the expectations of dispatchers when notified by an officer of a License Plate Reader (LPR) hit.

2.0 Procedure

The dispatch center will be notified of an LPR hit by field users who have received an LPR alert.

2.1. When a field officer receives an LPR alert, they will request dispatch to check the vehicle's CJIS status. Dispatch will query the vehicle through CLETS and provide a CJIS query return. If no "HOT HIT" is found, dispatch will report the vehicle status as code 4 (C4).

2.2. If the vehicle comes back with a "hot hit," dispatch will generate a call for service using the appropriate incident type (BOL, 10851, etc.), broadcast the type of alert, including any descriptions given by the field unit, direction of travel, and all other appropriate information provided by the field unit advising of the alert.

2.3. Dispatch shall assign the appropriate field units and notify the field supervisor.