



Date: November 13, 2023  
To: Users Committee Members  
From: Beth Wann, Office Supervisor **BW**  
Subject: APPROVE 2024 USERS COMMITTEE MEETING SCHEDULE

**RECOMMENDATION:**

**Approve the Users Committee Meeting Schedule for calendar year 2024 as follows:**

Monday, February 12, 2024	1400 hours	Netcom
Monday, March 11, 2024	1400 hours	NetCom
Monday, May 13, 2024	1400 hours	NetCom
Monday, July 8, 2024	1400 hours	NetCom
Monday, September 9, 2024	1400 hours	NetCom
Monday, November 18, 2024	1400 hours	NetCom

**DISCUSSION:**

The proposed meeting schedule for calendar year 2024 would continue holding meetings about every other month on the **second Monday of each month preceding a JPA Board meeting**, assuming there is not a holiday that falls on the second Monday.

There would be no January meeting; instead meeting in February to allow presentation of the 2023 Annual Report to User agencies prior to the February 22, 2024 Board meeting.

The Law Enforcement subcommittee will continue to meet at 1330 hours, followed by the Users' meeting at about **1400** hours, and the Fire/EMS subcommittee will continue to meet immediately after the Users meeting at about **1430** hours.

